

Received 1/11/2024
2:37pm
Tonya Hogan, TC

Middlefield Fire House Building Committee
405 Main Street Middlefield CT 06455

January 3, 2024

Attendance: A=Absent X=Present

Members

Others Present

X	Bruce Villwock	X	Pete Tyc
X	Paul Pizzo (zoom)	X	Bob Yamartino
A	Alice Malcolm		
X	Ryan Colwell		
X	Kevin Boyle (zoom)		
A	Howard Weissberg		
X	Steven Tyc		

Call to order

Paul Pizzo, Chairman, called the meeting to order at 7:01pm.

Approve Agenda

Bruce Villwock made a motion, second by Ryan Colwell, to approve the agenda. Motion Carried.

Public Comment

None.

Approval of Minutes

- a. December 6, 2023 Meeting

Bruce Villwock made a motion, second by Steven Tyc, to approve the December 6, 2023 minutes. Motion Carried.

Discussion of options with the Committee for Design Build option construction and design

The invitation went out for architectural bids. There hasn't been any responses or packages picked up as of yet, though it is still early. Bob Yamartino would be able to let the FBC know tomorrow if any packages had been picked up and by who from the Town Hall. The FBC said they knew of some architects that might be interested and would make some calls to solicit more bids. It was stated some

architects would want to become part of the team for the Design Build, but it seems getting a criteria architect is a bit more difficult.

Review the ongoing meetings with funding sources

The fire department has put together a package for additional funding. The FEMA grant the fire company was already given, the grant consultant for that, gave them a list of things to be completed to be included with it. They got some photographs and program scope items together based on the previous design they had- so it may have to be updated and changed as the scope of the project changes, but it was given to the consultant as a starting point for the time being. It was submitted the day before to the state and the FEMA representative. They responded that construction couldn't start for sixty days, they were assured that isn't a problem. Any changes or modifications made, another complete one will have to be done. Now that it is started, editing the document should be done with ease. The FBC would double check to make sure that all the documents and files that should be included in the document were attached. The FBC would like a firm plan in place in order to continue reaching out for funding, on the federal level they stated this is important. On the state level a bonding meeting is coming up in a few weeks, but the final project and price tag is needed. It was asked if they can pursue funding with the Option 3 as they did with the FEMA grant in goals of getting funding and adjust as time goes on. It was stated that a shovel ready budget would be necessary, so that wouldn't be an option at this time. AFG (Assistance to Firefighter Grant) grant is sunsetting this year, unless it is renewed, seems to be unlikely, so that resource may be done as of this year. Something substantial to be submitted for that grant would be required. There is no brick-and-mortar project fund, and they don't expect the bill that was proposed by the senators in Maryland to gain any traction again this year. Bob Yamartino suggested that the FBC try to go for the funding for the pad mounted generator with propane tank for the size of the building they want to build. The FBC wasn't sure without figures and size solidified if they could, they would reach out to the grant consultant and ask. The FBC also thought reaching out regarding having the FEMA grant date extended would be beneficial.

Review of Payables this month

Invoice #01-54-8575 for the month of December 2023 from Amity Wilson for the FBC administrative services was submitted for \$105.00

Ryan Colwell made a motion, second by Bruce Villwock, to approve the December 2023 payment for \$105.00 to Amity Wilson for FBC administrative services. Motion Carried.

Additional Project Information

There was a proposal solicited for the inspection of the roof parapet project evaluation, it was sent by email from Al Lombardi from Michael Horton and Associates, Inc. Bob Yamartino would look at it tomorrow, and execute it if it looked favorable. The FBC then looked through the proposal, asked questions and discussed at length. They then discussed the approach that should be taken to the town regarding the budget for the roof project.

There will be a communication mailed out to the households of Middlefield to help the boarded commissions communicate with the town on the many accomplishments they have made and what they plan on accomplishing over the next several months. The FBC can take this opportunity for the

committee to communicate where they are at. An example for the communication from the FBC was stated:

The FBC has received \$2.2 million in funding towards an emergency operations center. We are now at a point where we have the program completely identified, we are putting together the criteria, and we are doing a design build so that we get actual quotes. Once the actual quotes are received, it will allow us to have a shovel ready project to apply for further grants and to come to the tax payers to make a proposal.

The communication can also be used to let the town residents know about the FBC meetings and when/where they are held. The tree lighting and toy delivery around town that the Fire Company did with pictures was thought to be a good idea for the communication as well. Further discussion about the communication mailing was discussed in depth.

Adjourn

Bruce Villwock made a motion to adjourn at 7:49pm, second by Paul Pizzo. Motion Carried.

Respectfully submitted,

Amity French-Wilson
Amity French-Wilson