

Middlefield Park and Recreation Commission

Meeting Minutes of Meeting

Thursday, January 5th, 2023

Meeting Called To order by Christopher Hurlbert at 7:01

Members Present:

Christopher Hurlbert (Chairman), Brain McDermott (Interim Chair), Amanda Caccamo (Alternate Member) , Joshua Magnotta (Alternate Member), Hannah Malcolm (Park and Recreation Director/Non-Voting member), Cynthia Sanchez (Regular Member)

Not in Attendance: Dave Lowry (Alternate Member), , Frank Wolak (Regular Member/Secretary), Tina Olszewski (Alternate Member), Ali Sinicrope (Regular Member)

Quorum was met

Public Comments

n/a

Approval of Agenda

Motion to Chris Hurlbert. Seconded by Brian McDermott

Vote: Unanimous

Motion Carried

Approval of Minutes from November Meeting

Motion to Approve Minutes from previous meeting

By Cindy Sanchez. Chris Hurlbert

Vote: Unanimous

Motion Carried

Finance Report

Peckham Budget \$23,200

Beseck \$9,945

Capital \$108,898

General fund \$25,334

Old Business

Upcoming/recent events

Tree Lighting Review: The commission agreed that the event went well. Estimated about 300 people attended the event. The commission discussed thanking those who helped make the event possible.

The commission would like to give \$50 in a Home Depot gift card to Bobby Monthie for allowing us to use his bucket truck to string the lights on the tree.

The commission would like Hannah to get a gift card of a \$200 visa gift card for the Fire department for helping with the event.

Ice Skating night: Hannah hosted a small event during the winter break. It was low attended with 30-40 people in attendance.

Valentines Movie Night: Scheduled for Sat 2/11 from 5:00-9:00 Movie TBD

Facility Captains checkup and Park Updates

Dog Park: There is a repair scheduled for the fence for \$2,000.

Beseck: A company was hired to trim the bushes at the beach. The cost was \$1,500

Peckham: A pole at the skate pond fell during the last storm. Eversource has repaired it but left the ground fairly damaged. Hannah will ask the town crew to put a one lane to the facility. Prior to the pole falling over there was a box with plugs in it. Hannah will look into buying a generator to use for our events rather than hire someone to install a box again.

Programs updates

Men's basketball, Pickleball, table tennis, ski club, and sports club are all running.

Wish list

Generator

New Business

Budget Planning

Hannah reviewed what the commission submitted last year for the budget.

Hannah will ask to put in the xmas tree light budget.

The mowing contract has expired so we will either need to go out to bid for this again or hire someone to mow the whole facility and other properties in town.

BBQ Festival in July at Peckham

Hannah has been in contact with Paul Pitrello to help run this event for July 8th and 9th. The details include a free event for entry. Planning for 12 food trucks, 60 crafters set up, No alcohol, Minor entertainment (bands, some games and activities). There is expected at least 1000 people (up to 5k people). Not expected to need tents, Might need tables and chairs. They would hire overnight security for the park. Paul said that police would likely not be needed. The health dept would need to check all the food vendors. The commission discussed that they would ask for a \$500 deposit if there was parking in the back field and a \$500 payment to use the facility.

Permits

N/A

Looking ahead

Hannah is going to start getting things off our list for the capital items.

Motion to adjourn at 7:39

Motion Made by Chris Hurlburt. Second by Brain McDermott

Vote: Unanimous

Approval expected at February meeting