

MIDDLEFIELD BOARD OF FINANCE
405 Main Street
Middlefield, Connecticut 06455

Minutes of the Tuesday, April 4, 2023
Special BOF Meeting – Budget Workshop #5

Attendance:

Members		Others	
X	Skelps, Michael	X	Rusilowicz, Al
X	Kowal, Melissa	X	Peter Tyc
X	Lowry, David	X	Paul Pizzo
X	Boyle, Kevin		
A	Matterazzo, Lee		
X	Wolak, Mary		

A=Absent
X=Present

This meeting is held via Zoom. Michael Skelps called the meeting to order at 7:05 pm.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of the Agenda

Agenda was approved unanimously.

Public Comment

None

Discussion of Emergency Management Budget

The Emergency Management budget was discussed. The department budget is up 4.2%, less than \$1,000.

Discussion of Fire Department and Fire Marshal Budget

Fire Department budget was discussed. Most line items are flat. Equipment and supplies is up slightly. Supplemental benefits are up due to a restructuring of that plan to bring it up to date. Grants were discussed – about \$500,000 in the past five years. The capital plan was reviewed, with a planned contribution of \$346,000 for the department. There was discussion of how the capital plan should be shown to reflect the grant received.

Fire Marshal Budget was discussed. A new records system results in a new expense of \$1500. It was suggested to add \$500 for office supplies for the year.

Fire Department Building Committee budget was discussed. Paul Pizzo led the discussion. Numbers are coming in higher than expected, so the committee is seeking a fresh budget-based approach. They are seeking additional funds. Borings and geotech report are moving forward as well as additional surveys which will be required. The church lot will also be included in these surveys. The total planned expenditure is \$55,000. \$20,000 is currently budgeted, so the additional \$35,000 is being requested by the Fire House Building Committee meeting. These funds won't be needed before June 30, so this request is for FY24 in the capital budget. The Board supported increasing the funding to keep the Committee moving forward.

Adjournment

Meeting was adjourned at 8:55 pm.