

MIDDLEFIELD HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING, APRIL 28, 2022

Present: Judy Smith (Chair), Larry Messier (Resident Commissioner), Barbara Schiffert (Commissioner)
Dina Jeffrey (Property Manager). Residents attended Sue Zingle, John Rutka, Henry Sagnella

The meeting was called to order at 3:00 P.M. by Judy Smith, Chair.

Approval of Agenda

Barbara Schiffert made motion to accept the agenda, Larry Messier seconded, motion passed.

Approval of Minutes

Barbara Schiffert made motion to accept the minutes, Larry Messier seconded, motion passed

Public Session

John Rutka asked were the grant stands and if Shauna Simon Gliddon was preparing anything. Judy Smith explained when Martin Smith resigned the grant became obsolete as Marty had the experience. John also asked about the rehab and who else will be bidding. Henry asked about the windows and if he can put up window quilts which he is paying for. Henry agreed he will wait till the windows are installed. Sue Zingle asked for future upgrades that they raise the countertops to the stove. Stove is 19 inches verses the 20-inch stoves. Sue Zingle asked if we could have an assessment on the electrical meters. Sue also brought up a meet and greet with Bob Yarmantino prior to annual picnic.

Resident Commissioner's Report

Larry Messier brought up resident's concern on new tenants being screened. Dina said all tenants are screened thoroughly. Larry assisted a few tenants with lock outs.

Property Manager's Report

Financial Report: Commissioners reviewed the Financial Report with Dina.
Dina gave update on the quarterly resident meeting on 4/25. Larry was the only one that attended.
Annual Picnic will be June 24th at 3:00pm, Dina will call Trackside Deli for availability and pricing.
Sue will call on music with organ player and his availability.

Old Business

It was discussed that 4 YOU LLC gave us a bid for 10 more apartments for a total of \$398,400.
\$39,840.00 a unit. Stipulation would be as each apartment becomes available unless otherwise noted.
Judy made a motion to accept the proposal, Barbara Schiffert seconded. All in favor motion passed.

Septic review at this time is that once Bascom & Benjamin revises our existing plans for a repair or replacement of our existing septic system, we can then solicit proposals from local septic contractors.

Judy Smith made motion to adjourn at 3:45pm, Barbara Schiffert seconded
Meeting adjourned.

Respectively submitted,

Dina Jeffrey
Property Manager