

MIDDLEFIELD HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
REGULAR MEETING, MAY 26, 2022

Present: Judy Smith (Chair), Larry Messier (Resident Commissioner), Barbara Schiffert (Commissioner) Barbara Jean DiMauro (Commissioner) Dina Jeffrey (Property Manager). Residents attended Sue Zingle, Helen Darley, Henry Sagnella, Nick Yashura

The meeting was called to order at 3:02 P.M. by Judy Smith, Chair.

Approval of Agenda

Judy Smith made motion to accept the agenda, Barbara Schiffert seconded, motion passed.

Approval of Minutes

Barbara Schiffert made motion to accept the minutes, Judy Smith seconded, motion passed

Public Session

Nick Yashura had a question on the air ducts for a/c and heat. Why we were not going with them. They were not part of the rehab. Nick suggested we apply for a grant. We have not applied for a grant, nor has the Housing Authority given any money to Shauna. Marty was heading that up and he resigned. Nick also had a question on deadbolts on doors, we do not have them. Henry Sagnella agreed to have deadbolts on doors.

Rehab includes new doors and locks. They suggested the locks be expedited.

Sue Zingle asked for timeline repairs on REAC, Dina answered per HUD one (1) year. Sue also asked when sidewalk, parking lot repairs will be done. Dina has spoke with our grounds contractor and he will be getting her a price the season is through October. There will be more concentration on this once audit is completed.

Resident Commissioner's Report

Larry Messier brought up resident's concern on illegal dumping at the property. Dina is looking into a camera which needs hooked to WIFI.

Property Manager's Report

Financial Report: Commissioners reviewed the Financial Report with Dina.

Dina ordered all food for picnic, need to get supplies. Mr. Yarmintino and Mr. Irish were both sent an invitation to picnic. We have Dwayne, maintenance right now 1x a week, working on another day when feasible. There are other repairs needed from the REAC like skirt boards, eaves and rotted wood which will be addressed.

Old Business

The contractors will be on property at 4:00pm today to discuss starting upgrade to apartment 30 and partial upgrade to kitchen in apartment 18. Waiting on apartment 29 clean out. Septic application will be followed up on with Bascom & Benjamin and the state. Our waitlist is at 45 people at this time. We have a new tenant Esther that moved into 24.

There will not be a June Meeting the picnic will be the event for the month on 6/24/2022.\*

Judy Smith made motion to adjourn at 3:32pm, Barbara Schiffert seconded Meeting adjourned.

Respectively submitted,

Dina Jeffrey  
Property Manager