

**MIDDLEFIELD BOARD OF FINANCE**  
**405 Main Street**  
**Middlefield, Connecticut 06455**

Minutes of the Thursday, October 13, 2022 – Regular BOF Meeting

Attendance:

Members

Others

X	Skelps, Michael	X	Rusilowicz, Al
A	Kowal, Melissa	X	Steven Tyc
X	Lowry, David	X	Peter Tyc
X	Boyle, Kevin		
A	Lee Matterazzo		
X	Wolak, Mary		

A=Absent  
X=Present

Michael Skelps, Chairman, called the meeting to order at 7:00 pm.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of the Agenda

Dave made the motion to approve the agenda. Kevin seconded. Motion was approved unanimously.

Approval of Minutes

Minutes were reviewed from August 11 with no corrections. Dave made a motion to approve the minutes with the correction noted. Mary seconded. Motion passed unanimously.

Public Comment

None

Approval of Year End Transfers

Lake Beseck draw down fee was discussed. There was a bill for the past four years that had not previously made it to Al's desk. The last bill paid was 2018. \$12,102 represents four years of draw-down payments.

All line items were under \$20,000 and transfers were made from other line items within the same department, or transferred from contingency. The contingency budget still had funds after the transfer. The only exception was the Assessor.

Mary made a motion to approve the fiscal year-ended June 30, 2022 final transfers as presented by Al Rusilowicz, Finance Director. Dave seconded. Motion passed unanimously.

Mary made a motion to recommend that the Board of Selectmen call a special Town Meeting, the purpose of which is to approve the over-expenditure and related final transfer from Trooper Overtime and Summer Camp Payroll to the Assessor's office to cover the cost of the full-time assessor. Dave seconded. Motion passed unanimously.

Mike updated the Board that the town had received \$500,000 in STEAP grant for pump station infrastructure.

#### Brush Truck Grant Update

A federal grant has been approved for the Brush Truck . Peter Tyc said there were 80,000 applications and that 2,000 were granted. 83 were apparatus only, so we were very fortunate to receive the approval. Grant amount is \$225,450. The town will be required to match 5%. There is \$50,000 already set aside for the brush truck in the Capital Budget. Estimates are around \$280,000 - \$300,000. Chassis could be expected within about a year. The final build-out would take longer. Peter requested the Board's commitment that if the cost is somewhat higher than the available funds that the Board would support the purchase. Al said by July 1, we are scheduled to add another \$25,000, which brings the total funds including the grant to \$300,000. The board expressed their commitment to support this purchase.

#### Adjournment

Dave made a motion to adjourn. Seconded by Mary. Meeting was adjourned at 7:35pm.