

Middlefield Fire House Building Committee
405 Main Street Middlefield CT 06455
November 1, 2023

Attendance: A=Absent X=Present

Members		Others Present	
X	Bruce Villwock	X	Pete Tyc
X	Paul Pizzo		
A	Alice Malcolm		
X	Ryan Colwell		
X	Kevin Boyle		
A	Howard Weissberg		
X	Steven Tyc (zoom)		

Call to order

Paul Pizzo, Chairman, called the meeting to order at 7:05pm.

Approve Agenda

Kevin Boyle made a motion, second by Bruce Villwock, to approve the agenda. Motion Carried.

Public Comment

None.

Approval of Minutes

- a. October 18, 2023 Meeting

Bruce Villwock made a motion, second by Ryan Colwell, to approve the October 18, 2023 minutes. Motion Carried.

Discussion of options with the Committee for Design Build option construction and design

Paul Pizzo spoke with Scott Mangiagli with KBA and they are not interested in doing the bridging document. The FBC needs to send them a letter to terminate with KBA; the FBC owns the schematics

and program and can use them with the bridging architect for a plan and concept. The FBC discussed that they now need to go out to bid for a bridging architect. They need to finalize a RFQ for a bridging architect/criteria architect. The hope is to get it out by the middle of November and have an architect finalized by the middle of December. They can then give them a month or two to get a package together and end of January/early February they can go out to design build teams. They will then need a few months to get their designs together, and it may not make the next budget season in April. The goal is to have a design builder, design and cost by May or June so that the FBC can then go to federal or state for funding and be shovel ready for funding opportunities that may be available. There was extensive discussion regarding funding opportunities. A question was raised on how to make sure design build meets a budget. They will be designing and bidding to a performance- and they may have to reduce the scope of work. The ultimate goal is for design build to offer no frills and reduce the cost and be practical. It was explained that the criteria architect becomes the design rep and oversees construction and will be reviewing and reporting back to the FBC and be the Contract Administrator (CA). The FBC will get to choose who they would like based upon qualifications, they should receive about ten to twelve submissions and they will then choose the three or four that they want from those. Each firm will have a separate cost and they will see the work that they have done.

Review the ongoing meetings with funding sources

The FBC met with Murphy's office, they were informed on how to get federal money and a program to solicit funds. The process is for next years funds. Discussion ensued regarding whether they would qualify.

Paul Pizzo would be at a meeting where the Governor and Lieutenant Governor would be in attendance and he was going to try to discuss with them about Middlefield and the FBC and try to set up a separate meeting with them at another time. The FBC talked about the state needing the project to be shovel ready in order to help with funding, and that this is something that should be brought to the public so that they are aware the need for it to be shovel ready and see if it opens up more doors for funding.

Review of Payables this month

Invoice #01-54-8575 for the month of October 2023 from Amity Wilson for the FBC administrative services was submitted for \$183.75.

Steven Tyc made a motion, second by Kevin Boyle, to approve the October 2023 payment for \$183.75 to Amity Wilson for FBC administrative services. Motion Carried.

Additional Project Information

The FBC discussed that the next step for the new roof is for FBC to go to the BOF and state that they are negotiating and need authorization to spend up to \$250,000 for the new roof. The details regarding the roof would be further discussed at the next meeting.

Adjourn

Ryan Colwell made a motion to adjourn at 7:36pm, second by Bruce Villwock. Motion Carried.

Respectfully submitted,

Amity French-Wilson
Amity French-Wilson