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MIDDLEFIELD HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING JULY 24, 2014

Present: Barbara-Jean DiMauro (Secretary), Alma Elder (Chair), Barbara Schiffert (Treasurer), Peter Sibley (Executive Director), Fred Vincent (Resident Commissioner)

The meeting was called to order at 3:05 P.M. by the Chair.

Approval of Agenda

The agenda was approved as amended.

Public Session/Comments

Residents expressed appreciation for the summer picnic. Kudos to all.

Approval of Minutes—Previous Commission Meeting(s)

The minutes of the June 26 meeting were approved as amended.

Correspondence—Resident Memos

No action

Executive Director's Report

a) Financial Report: Pete discussed the June financial report, explaining accruals, medical reimbursement, and RMR expenses.

b) Waiting List: There are 18 applicants on the waiting list. (See Turnovers—Transfers.)

c) Turnovers—Transfers: The applicant for a persons-with-a-disability unit has refused the unit for the second time. The next applicant with a disability has been offered this unit. If this applicant accepts the unit, the waiting list will be reduced to 17 applicants.

d) Summer Picnic Recap: The total amount spent was \$438.43.

e) REAC Inspection: The inspection occurred on July 22. Pete advised that the inspector cited a sidewalk trip hazard. Otherwise, the inspection went well. Pete estimated that MHA should receive a score in the low 90s

Maintenance Report

a) General Operations: Len is presently working to ready a vacant unit.

b) Water System: The state report has been received. MHA is in compliance.

c) Oil Slick in Parking Lot: The resident responsible is taking measures to correct this problem.

New Business

a) Fire Safety Seminar: The seminar is schedule for Wednesday, July 30 at 10:00 A.M.

Old Business

a) No-Smoking Policy: Residents were given the Smoke-Free Housing Policy to sign. Some have already been returned.

b) DOH Rehab Grant: Still no response

c) CHFA RSC Grant: Waiting for response

d) Electric Door Opener: Pete has solicited three bids, including the Door Control Inc. proposal.

e) Garden Club Proposal: Alma discussed/explained the Mid Lea Garden Club proposal.

Additional Public Comments

No comments

There being no further business, the meeting adjourned to Executive Session at 3:40 P.M.

Respectively submitted,

A handwritten signature in cursive script, appearing to read "B. J. DiMauro".

Barbara-Jean DiMauro
Secretary