

MIDDLEFIELD HOUSING AUTHORITY

BOARD OF COMMISSIONERS

REGULAR MEETING, APRIL 27, 2017

Present: Alma Elder (Chair), Barbara-Jean DiMauro (Secretary), Mark Gribko (Vice Chair), Peter Sibley

(Executive Director), Kathy Vincent (Resident Commissioner)

The meeting was called to order at 3:02 P.M. by Alma Elder, Chair.

Acceptance of Agenda

On a motion by Barbara-Jean, seconded by Mark, the agenda was amended as follows: Discussion of the Sugarloaf annual picnic was added to New Business; Unfinished Business, (a) and (b) was moved to the top of the agenda. The motion passed unanimously.

Approval of Minutes

Approval of the March 23, 2017, minutes was tabled.

Unfinished Business

a) Update on Sugarloaf Terrace Rehab: Peter Bryam (Fresnel Group) discussed his report in-depth, fielded questions from the Board and the Executive Director, and clarified concerns. Mr. Bryam advised that the Board needs to authorize a preliminary application to the State Department of Health for funds to install a new water system. On a motion by Mark, seconded by Barbara-Jean, the Board unanimously voted to authorize such application.

b) Update on Raspberry Ridge: Pete asked for an update on the work completed by Quisenberry Arcari. Mr. Bryam answered that he has not completed review of work that has been done but that he would provide an update within 10 days.

Executive Directors Report

a) Financial Report: MHA is in good financial position.

b) Waiting List: There are 73 applicants on the waiting list.

Maintenance Report

a) General Operations: Operations running smoothly.

b) Buildings: A pest control contractor was hired to eliminate a carpenter ant infestation.

c) Grounds: No problems. Residents were 100 percent cooperative during the recent snowstorm, which allowed for timely and efficient cleanup.

d) Water System: The March 31 test has been completed and results returned. All is good.

Resident Commissioner's Report

Kathy reported that Michelle (RSC) plans to write a grant for events/crafts/exercise program. Michelle will meet with Kathy before submitting the grant request.

Michelle has replenished the food pantry.

Public Session

There were no members of the public in attendance.

New Business

The annual Sugarloaf picnic will be June 28.

There being no further business, the meeting adjourned at 4:10 P.M.

Respectively submitted,

Barbara-Jean DiMauro

Secretary