

MIDDLEFIELD HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
REGULAR MEETING, NOVEMBER 17, 2016

Present: Barbara-Jean Di Mauro (Secretary), Alma Elder (Chair), Mark Gribko (Vice Chair),  
Barbara Schiffert (Treasurer), Peter Sibley (Executive Director), Kathy Vincent (Resident Commissioner)

The meeting was called to order at 3:05 P.M. by the Chair.

Acceptance of Agenda

The agenda was amended as follows: MOR was added to Item 5, Executive Director's Report. The agenda was accepted as amended.

Approval of Minutes

On a motion by Mark, seconded by Barbara, the minutes of the October 27, 2016, meeting were approved as presented.

Executive Director's Report

a) Financial Report: Pete reviewed the financial report with the Board, answering questions and discussing comments.

b) Waiting List: There are 65 applicants on the list.

c) MOR: MHA and Pete received a superior rating. Kudos, Pete.

Maintenance Report

The new Sugarloaf Terrace sign is now in place.

Pete advised the board that regular maintenance of the water tank is complete. The tank was drained, inspected, necessary repairs made, and refilled. Sugarloaf's water system is working as it should.

Public Session

The no-smoking policy was raised. The Board reiterated that the policy will remain in effect as is.

Unfinished Business

Pete reviewed with Commissioners copies of correspondence between himself and Peter Byram re the Sugarloaf Rehab financing application and the proposed septic system for Raspberry Ridge.

On a motion by Barbara-Jean, seconded by Barbara, the Board designated Resident Commissioner Kathy Vincent to be in charge of the master key to the Sugarloaf units.

The annual Holiday Dinner was set for December 11.

There being no further business, the meeting adjourned at 3:50 P.M.

Respectively submitted,

Barbara-Jean DiMauro

Secretary