

# Middlefield Water Pollution Control Authority

## Regular Meeting

January 11, 2012

## Minutes

(Not approved at time of filing)

1. Call to order

Ed Bailey called the meeting to order. Present are Peter Sibley, Rob Poturnicki, Bob Veely and Ed Bailey.

2. Agenda (:33)

**A motion was made by Bob Veely to approve the agenda for the January 11, 2012 meeting as presented. This motion was seconded by Rob Poturnicki and approved by all voting members.**

3. Public comments (1:22)

There were no members of the public present.

4. Storm activity (1:30)

Ed Bailey reported that for the last storm they hired Richard Parker, Jeremy Renninghoff and John Beichner to use generators to pump down the grinder pumps while the power was off. Ed Bailey described some of the work done, noting there was a lot of man hours used. He noted the generator they had was too small and what they need is two 5,000 watt generators and appropriately sized cords. It was noted that the town supplied gas/diesel for the vehicles used. The town will be requesting reimbursement from FEMA. Ed Bailey described difficulties reaching their oil vendor and therefore they used a different company. Board members discussed the various issues that were handled during the storm. It was noted they could have also rented a truck if needed to haul the generators around with, from Cahill Company. Ed Bailey stated they need to purchase some safety vests for the guys working as well as hard hats, goggles, gloves, etc.

5. Route 66 change (33:40)

Ed Bailey reported that there is a property on Route 66 who has been paying Middletown for the sewer, and they be paying Middlefield and Middlefield then pays Middletown. In order to make this change the tax collector requires a motion.

**A motion was made by Ed Bailey to charge number 1 Harvest Wood Road to 1 EDU user fee. This motion was seconded by Peter Sibley and approved by all voting members.**

6. Meeting dates for 2012 (35:38)

Board members reviewed the listing of dates for the second Wednesday of each month.

**A motion was made by Peter Sibley to accept the meeting dates for 2012 as presented. This motion was seconded by Rob Poturnicki and approved by all voting members.**

7. Emergency planning (37:08)

Ed Bailey noted they need to make a list of people who can be called in order to assist in the event of an emergency.

8. Chairman's report (37:32)

Ed Bailey attended the annual Atlantic States Rural Water and Wastewater Association conference and noted that Water and Waste had received an award.

Ed Bailey reported that the meter had been calibrated at a cost of \$180 and according to the contact with Meriden it should be done twice per year. A copy of the report was passed around for review.

Ed Bailey stated that Cromwell has been installing mixers on the pumps which has solved their grease problems. Ed Bailey will be talking to an engineer about this to consider it for Middlefield's system. Rob Poturnicki stated he would also talk to Crowell sewer department about how it is working.

9. Budget (48:08)

Ed Bailey noted they are half way through the fiscal year and they have spent less than 50% of the budget. Ed Bailey went over some of the line items, noting several grinder pumps have been replaced.

10. Minutes (52:56)

**A motion was made by Peter Sibley to approve the minutes to the October 12, 2011 meeting of the Water Pollution Control Authority. This motion was seconded by Bob Veely and approved by all voting members.**

11. Adjourn

**A motion was made to adjourn; this motion was seconded and approved by all voting members.**

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# Middlefield Water Pollution Control Authority

## Regular Meeting

May 9, 2012

Minutes

(Not approved at time of filing)

1. Call to order

Ed Bailey called the meeting to order at 7 pm. Present are Peter Sibley, Kathy Kokoszka, Rob Poturnicki and Ed Bailey.

2. Agenda (55)

**A motion was made by Rob Poturnicki to approve the agenda; this motion was seconded by Pete Sibley and approved by all voting members.**

3. Public Session (1:14)

There were no public comments.

4. Ray Kastner to discuss property on Powder Hill Road (1:30)

Mr. Kastner described his property on Powder Hill Road and explained that he has received a user fee bill however for the past two years they have not had anyone living on the property and since October the actual living structures have been removed. Mr. Kastner asked for some sort of relief from just the last billing.

Ed Bailey reported that he spoke to Joe Geruch and there have been suspensions in the user fee in the past, particularly when the actual structure is gone. Mr. Bailey noted there is water getting into the system from that property so there must be some pipes still open that are allowing water into the system. In response to a question, Mr. Bailey advised they could cap the pipe at the pump station. It was suggested they should confirm all the pipes are properly capped. Mr. Bailey noted the billings that have already gone out were based on anticipated expenditures and therefore the budget will be affected if they make an adjustment. He noted he will also need to discuss this with the tax collector as well.

For the pipe capping, Mr. Bailey asked that he be given advance notice so that he can arrange for supervision.

Mr. Bailey stated he would get information from both the tax collector and the finance director and they can discuss/decide at the next meeting. It was noted the bill is approximately \$7,500. Mr. Bailey stated he would advise Mr. Kastner if he needed to attend the next meeting.

5. Budget review (19:54)

Commission members reviewed information provided by Mr. Bailey as well as Mr. Geruch. It was noted that with new people moving in, there has been some new issues with items being flushed that should not be.

One board member noted a house on Lake Short Drive that apparently is a two family rental property. He will provide the address to Mr. Bailey who will check to see that the proper EDU charge is being assessed.

It was noted the house which had been vacant for some many years on Lake Shore Drive was recently sold and is being connected to the sewer and all charges owed are being paid. It was noted the sanitarian will be involved in the abandonment of the septic tank.

Commission members reviewed the budget information provided by Ed Bailey for the Lake Beseck Sewer area. The Harvest Woods budget information will be provided by email to the commissioners. Board members reviewed the figures and discussed the odor control mechanisms. It was noted that Meriden will be billing every three months instead of six. Ed Bailey stated he would provide figures showing the removal of the user fees at the proper on Powder Hill Road, and discuss the issue with the tax collector.

6. Generators and equipment (42:37)

Ed Bailey explained there should be FEMA funds available soon, and once received he will expend the funds toward equipment.

7. Emergency management plan (44:13)

Ed Bailey reported that the land use administrator has some information she is putting together.

8. Chairman's report (44:21)

Ed Bailey had nothing additional to report.

9. Miscellaneous (44:28)

Ed Bailey brought up a Senate Bill regarding phosphorus discharge limits on sewerage treatment plants. It was explained that Meriden recently reworked their system to meet the standards previously set, and this new bill will require a significant retro fit. It was suggested this puts too much of the burden on the sewer plants rather than addressing other sources. Ed Bailey reported that the it appears the bill has gotten through the senate and will be picked up by the house.

10. Approval of minutes (50:10)

**A motion was made to approve the minutes of the January 11, 2012 meeting. This motion was seconded and approved by all voting members.**

11. Adjourn

**A motion was made to adjourn; this motion was seconded and approved by all voting members.**

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# Middlefield Water Pollution Control Authority

## Special Meeting

June 20, 2012

## Minutes

(Not approved at time of filing)

1. Call to order

Ed Bailey called the meeting to order at 7:12 pm. Present are Kathy Kokozka, Ed Bailey, Bob Veely and Rob Poturnicki.

2. Agenda (:46)

**A motion was made by Rob Poturnicki to approve the agenda as presented. This motion was seconded and approved by all voting members.**

3. Public session (1:08)

There were no members of the public present.

4. Old Business (1:12)

Ray Kastner 21 Powder Hill Road request to rescind sewer use as buildings have been demolished. Ed Bailey reported that the grinder pumps were to be disconnected from the system and when the work is completed the WPCA will be notified. Ed Bailey reported that according to the tax collector the WPCA has rescinded use charges for properties where the dwelling has been removed and the WPCA will have to approve that.

5. Budget for 2012-13 (3:05)

Ed Bailey provided copies of the budget and discussed the information with the board for both expenses and expected revenue. It was noted there was a decrease in the volume being sent to Meriden. Board members discussed the various conditions that could be affect that.

Board members discussed the cost savings of using an internet connection instead of the telemetry line. Ed Bailey went over the proposed budget, explaining how he based his figures.

Commission members looked at the effect the removal of the 13 EDU from the happy acres property will have and reviewed the number of properties that are approved but not connected.

Commission member went over the details for the Route 55 system with Eb Bailey providing information regarding the figures provided. It was suggested they review the check valves at Harvest Woods- Eb Bailey stated he would contact Cahill to discuss the costs for checking them.

**A motion was made by Rob Poturnicki to approve budge and use fees for Lake Beseck of \$205,725 resulting in a \$650 user fee and for Route 66 \$33,210 resulting in a \$374 user fee.**

It was noted that there will be no increase so a public hearing is not required.

Board members discussed the need to maintain the check valves. Ed Bailey provided the listing of delinquencies at Harvest Wood.

6. Chairman's report (1:05:09)

Ed Bailey noted there was a damaged grinder pump on 63 Lake Shore Road, and the homeowner is responsible for the repairs. The C/O had been signed off prior to the all the bills being received and the additional bills have been sent to the homeowner for payment.

Ed Bailey noted that 15 Lake Shore Drive will be connecting and all the fees have been paid. The town engineer has been asked to get involved to be sure its done correctly as the road will need to be dug into.

Ed Bailey explained he had spent his money on the water conservation kits, printing and envelopes and requested reimbursement

**A motion was made by reimburse Ed Bailey \$817. for miscellaneous costs including water conservation kits, copying costs, envelopes etc. This motion was seconded by Bob Veely and approved by all voting members.**

7. Minutes (1:17:52)

**A motion was made by Bob Veely to approve the minutes of previous meeting of May 9, 2012; this motion was seconded Rob Poturnicki and approved by all voting members.**

8. Adjourn

**A motion was made to adjourn at 8:30 pm this motion was seconded and approved by all voting member.**

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# Middlefield Water Pollution Control Authority

Regular Meeting

September 12, 2012

Minutes

(Not approved at time of filing)

1. Call to order

Ed Bailey called the meeting to order at 7:10 pm. Present are Ed Bailey, Rob Poturnick, Pete Sibley, Bob Veely and Kathy Kokoszka.

2. Agenda (:36)

**A motion was made to approve the agenda as presented; this motion was seconded and approved by all voting members.**

3. Public Session (:55)

There were no members of the public present.

4. Approval of minutes to previous meeting (:58)

**A motion was made to approve the June 20, 2012 meeting minutes with the correction under item 5 to change Route 55 to Route 66. This motion was seconded and approved by all voting members.**

5. New Business (2:32)

Ed Bailey noted there was no new business to address.

6. Old Business (2:55)

Ed Bailey noted they had to discuss the issue of Ray Kastner at 29-31 Powder Hill Road with regard to the request to remove the 11 EDUs as the buildings have been demolished. Ed Bailey reported that the connections were severed and the pipes were capped. Board members discussed the impact to the budget.

**A motion was made by Bob Veely to rescind the usage charge on 11.5 EDUs at 29 and 31 Powder Hill Road per request of Ray Kastner property owner. This motion was seconded by Rob Poturnicki and approved by all voting members.**

Ed Bailey reported on recent maintenance and repairs that were done to the Lake Beseck Sewer system

Ed Bailey reported that Meriden has instituted a 20 cent increase per 100 cubic foot - going from \$3.99 to \$4.20. Board members discussed this impact.

Ed Bailey reported that circuit charge of \$363 per month is going up to \$427.50 per month. He noted he would look into alternatives for this service. Commission members discussed various potential alternatives as well as the need for service when phone lines are down and power is out.

7. Miscellaneous (28:50)

It was noted the pump station odor had been bad this summer. Ed Bailey provided history on the odor control systems, noting they can look into other systems.

8. Adjourn

**A motion was made to adjourn at 7:46 pm; this motion was seconded and approved by all voting members.**

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