

DURHAM MIDDLEFIELD INTERLOCAL AGREEMENT ADVISORY BOARD  
REGULAR MEETING MINUTES  
Thursday, September 15, 2016

**Call to Order:** The meeting was called to order at 7:05 PM by Chairman Dom DelVecchio at the Durham Public Library.

**Roll call:** Members present: Ron Capozzi, Dom DelVecchio, Chris Flanagan, Jim Gibbons, Frank Petrella, and Charles Zieminski. Members Absent: Bob Czarnecki, Howard Weissberg. Staff Present: Site Manager Bob Matuskiewicz and Recording Secretary Heather Castiglia.

**Approval of Agenda:** *A motion was made by Chris Flanagan and seconded by Frank Petrella to approve agenda with an amendment to include Ron's discussion about DEEP/plastic bag reclaiming system. The motion passed unanimously.*

**Site Manager Report:**

- 2031 stickers sold. No stickers will be sold after January 1, 2017.
- Site will be open on Thursday, September 22, and closed Saturday, September 24 for the Durham Fair.
- New England Asphalt to quote chip sealing travel lanes of the site.
- DMIAAB provided the Town of Killingworth with a quote for grinding brush.
- Mattress recycling provider has been under new management and the service has improved. DMIAAB was able to deliver 3 loads without issue.

**NEW BUSINESS**

**Plastic Film Recycling Initiative**

Ron Capozzi explained the initiative CT DEEP is involved in to increase opportunities for residents and businesses to recycle flexible film packaging. (Flexible film packaging includes carryout bags, bread bags, produce bags, dry cleaning bags; overwraps for beverage cases; shipping pillows, bubble wrap). The program costs \$150.00 for one Rack and Pack system (includes 40 large bags) for collecting the plastic film/bags. Local businesses and retailers will be encouraged to set a system up on property to provide a site for the recycling. The system as well as the collected bags need to be clean and dry. The Town Selectmen were present at DEEP's presentation and seem interested in trying the system.

**OLD BUSINESS**

**Hauler Regulation Discussion**

An environmental engineering consultant, hired by the Town of Durham and several other RiverCog towns, is evaluating waste management sites in several towns including DMIAAB. The board agreed that a decision should be made regarding Private Haulers to the site, after the results of the evaluation is presented to the Town of Durham, Laura Francis and DMIAAB. The information gathered from this engineering evaluation will be valuable to the decision the board will make regarding the Private Hauler Regulation.

**Horizontal Grinder Email Advertisement**

Bob Matuskiewicz edited the email for grinder capabilities and rental. Ron Capozzi explained that the Town of Durham will create a pamphlet for DMIAAB relaying the information about the site's off site grinder capabilities if the Board provides the Town with the information. Chairman DelVecchio stated that it would be a good idea.

**Payroll Discussion**

Chairman DelVecchio asked the Board to consider awarding COLA increases for the Site employees. Frank Petrella reported that the Town of Middlefield is awarding 2% COLA increases for town

employees. Ron Capozzi asked if the increase should be a flat hourly increase. The board agreed to look at the salaries and pay scales before they come to a decision at the next meeting.

**Other Business**

Due to a move out of town, Bob Czarnecki is no longer a member of the board and a seat has opened up. The board discussed the Policy for filling a seat on the Board mid-term.

*A motion was made by Charlie Zieminski and seconded by Chris Flanagan to approve the July 28, 2016 minutes. The motion passed unanimously.*

**Adjournment:** There being no further business, Chairman DelVecchio adjourned the meeting at 7:50 PM.

Respectfully Submitted,  
Heather Castiglia

Cc: Durham Town Clerk, Middlefield Town Clerk, Board Members