

DURHAM MIDDLEFIELD INTERLOCAL AGREEMENT ADVISORY BOARD
REGULAR MEETING MINUTES
Thursday, February 23, 2017

Call to Order: The meeting was called to order at 7:07 PM by Chairman Dom DelVecchio at the Middlefield Community Center.

Roll call: Members present: Ron Capozzi, Dom DelVecchio, Chris Flanagan, Jim Gibbons, Frank Petrella, Howard Weissberg and Charles Zieminski. **Staff Present:** Site Manager Bob Matuskiewicz and Recording Secretary Heather Castiglia. **Public present:** Bob Bascom, Bob Johnson, Tom McNamara

Approval of Agenda: *A motion was made by Chris Flanagan and seconded by Frank Petrella to add the approval of the meeting schedule for 2017 and site manager's report. The motion passed unanimously.*

SITE MANAGER'S REPORT

- Over 3000 stickers sold
- Averaging 14 ton of msw per can now.
- The 2010 Kenworth roll-off truck needed maintenance and repairs.

Approval of annual meeting schedule

Chairman Delvecchio proposed a new annual schedule with meetings taking place on the fourth Thursday of every month.

A motion was made by Howard Weissberg and seconded by Chris Flanagan to approve the annual meeting schedule for 2017. The motion passed unanimously.

Application for the haulers:

Chairman DelVecchio shared the draft "Application for Refuse Permit." The board agreed to a \$100 per authorized vehicle annual permit fee. The board agreed to discuss the addition of a conditions page proposed by Mr. Weissberg. The board discussed and agreed to modify the insurance policy requirement for haulers using the facility from \$1 million to \$2 million in coverage. Chris Flanagan asked if it would be in DMIAAB's best interest to add language pertaining to a hold-harmless clause to be included in the conditions. Chairman Delvecchio asked Mr. Flanagan to create the language for addition to the conditions. Chairman DelVecchio explained the board has the right to modify these rules if needed.

Chairman DelVecchio stated that the hours and rules for haulers is posted on the Durham Town/DMIAAB website. Once approved, the application will also be available on the Durham Town/DMIAAB website.

A motion was made by Charlie Zieminski and seconded by Frank Petrella to approve the "Application for Refuse Permit" with the amendment to increase insurance coverage from \$1 million to \$2 million. The motion passed unanimously

Discussion on Private Hauler Transportation Fees

Chairman Delvecchio began the discussion by noting the misconceptions of the cost analysis page of the Anchor Engineering Study. Discussion points included:

- There are many misconceptions of what the profit margin should be for the site. The transfer station must find a balance between operations to provide a service for the community while generating revenue for operations.
- The DMIAAB Task force looked at recycling, as a service that was designed to be cost neutral.
- The current tip fee for MSW is \$13.

- Mr. Weissberg stated it may be in the best interest of the taxpayers to keep the tip fee low so the cost for the residents that use private haulers will remain the same since the residents using that service are paying the MSW tip fee.
- The board discussed how Anchor Engineering came up with their possible tip fee.
- Mr. Capozzi asked the board what is the point of diminishing returns? Is \$79 the point of diminishing returns?
- Chairman DelVecchio states the site cannot accommodate many haulers due to limited tonnage capacity while there is not a tonnage capacity limit at MIRA.
- Mr. Weissberg felt the board should compile their comments to Anchor so they can respond before the final report.
- DMIAAB board to meet with anchor and/or board of selectmen at a later date. Questions and concerns about the study will then be addressed.

Mr. Weissberg made a motion to table the transportation fee discussion, Chris Flanagan seconded and the motion passed unanimously.

Budget discussion

Chairman DelVecchio presented the 2017-18 Budget to the Board for review. Discussion points:

- Mr. Flanagan asked why DMIAAB does not have a capital plan? Chairman DelVecchio stated that he had researched and presented a capital plan to the Boards of Finance and currently there are limited funds for funding a capital plan. The Boards of Finance don't have the money to fund it. DMIAAB only has a cash-reserve for cash flow purposes equivalent to 5% of the total budget.
- Mr. Weissberg asked if DMIAAB could pay off equipment leases sooner to enable extra revenue? Can we accelerate our lease payments. Chairman DelVecchio stated that the board would have to ask the Boards of Finance for approval to retain excess funds. As it stands, the lease payments are scheduled to provide consistency year after year in the budget.
- Should DMIAAB pursue a tip fee on commercial users.
- Diesel fuel contracts should be researched and maybe renegotiated.
- Payroll is another large line item... the site consists of many part timers: 10 attendees, 4 drivers. Mr. Weissberg expressed that the board should have a discussion about minimum staffing during public and non public hours at the next meeting.

Chairman DelVecchio asked the board members to review the budget so it could be discussed at the next meeting.

Public Comment

Tom McNamara of BOS asked if there will there be a separate application to the site for haulers that haul direct. The board responded that each town is required to license haulers that haul in their towns.

Bob Johnson asked what is the total cost that we pay for health insurance? Chairman DelVecchio responded it is approximately \$2700 per month. DMIAAB employee receiving health benefits has the same package that's offered to RSD 13 approximately \$25,000/year.

A motion was made by Jim Gibbons and seconded by Howard Weissberg to approve the January 26, 2017 meeting minutes and the February 3, 2017 meeting minutes. This meeting's minutes to be approved at the next meeting. The motion passed unanimously.

Respectfully Submitted,
Heather Castiglia

Cc: Durham Town Clerk, Middlefield Town Clerk, Board Members