

DURHAM MIDDLEFIELD INTERLOCAL AGREEMENT ADVISORY BOARD
SPECIAL MEETING MINUTES
Thursday, November 30, 2017

Call to Order: The meeting was called to order at 7:05 PM by Chairman Dom DelVecchio at the Durham Public Library.

Roll call: Members present: Ron Capozzi, Dom DelVecchio, Jim Gibbons, Frank Petrella, Howard Weissberg, Pete Shoudy, Chad Spooner and Charlie Zieminski. **Staff Present:** Bob Matuskiewicz and substitute recording secretary Bob Castiglia.

Approval of Agenda: *A motion was made by Chad Spooner and seconded by Ron Capozzi to approve the agenda as written. The motion passed unanimously.*

SITE MANAGER'S REPORT

- Site will be closed Monday, December 25 for Christmas Day and will be open Tuesday, December 26. Site will be closed Monday, January 1 for New Year's Day and will be open Tuesday, January 2.
- Over 3000 annual stickers sold.
- The loader's fuel pump failed, employees replaced the fuel pump on site successfully.
- Mr. Matuskiewicz shared the bid for the snow removal from Justin Capega of JRC Home Improvement.
- The grinder will be transported to Guilford Friday, December 1 to start brush grinding on Monday, December 4, 2017.

DMIAAB Monthly Meeting Schedule for 2018

Chairman Delvecchio presented the 2018 Monthly Meeting schedule for approval by the board.

A motion was made by Howard Weissberg and seconded by Jim Gibbons to approve the DMIAAB meeting schedule for 2018. Meetings to be held in Middlefield January through June, and in Durham July through December. The motion passed unanimously.

Private Hauler Access and Transportation Fees

A motion was made by Ron Capozzi and seconded by Chad Spooner to schedule a Public Hearing on December 28, 2017 at 8:00 P.M. at the Durham Public Library for DMIAAB proposed regulation directing waste haulers/collectors to deliver MSW to MIRA. The Proposed Regulation attached and posted at Town Halls of Durham & Middlefield. The motion passed unanimously.

Composting

- Mr. Spooner will discuss the composting program with Chris Flanagan and examine the options available to begin the program again.
- Compost from the leaf piles on the hill are provided to the Garden Club.

Gate Access

The board discussed possibilities for customer access to the site with license plate recognition.

- Mr. Capozzi suggested quantifying the cost of the stickers and tracking to help justify the new system.
- Mr. Weissberg is waiting for a quote from one more provider.
- The board would need the proposal prior to preparing the new budget for the fiscal year starting July 2018.
- For the system to be implemented, the proposal would need to be presented to and approved by the Boards of Finance.
- The board discussed signal lights to possibly indicate as follows: flashing—need to pay, red—no access, green—okay.

- Database would have to be in place... Need name, address, and license numbers.

Budget Savings

- Chairman DelVecchio discussed the budget savings due to the decrease cost of benefits for retirement age DMIAAB employees.
- Chairman DelVecchio explained that DMIAAB does not have a capital account but can have 5% cash reserve.
- In 2016-2017 budget year, DMIAAB received additional money from the towns to replenish the cash reserve. Along with DMIAAB operating expenses coming in under budget, a cost savings was noted.
- A tight budget is anticipated for the coming year.
- Mr. Capozzi suggested recycling compactor proposals.

Other Business

- Mr. Gibbons suggested the Salvation Army repaint their collection container.
- Mr. Petrella asked about Christmas gifts for employees.

A motion was made by Chad Spooner and seconded by Ron Capozzi to approve the snow removal contract for 2017/2018 winter season to JRC Home Improvement/Justin Capega as outlined in proposal as low bidder pursuant to contract. The motion passed unanimously.

A motion was made by Ron Capozzi and seconded by Howard Weissberg to approve the October 26, 2017 meeting minutes. This meeting's minutes to be approved at the next meeting. The motion passed unanimously.

Meeting adjourned at 8:10 PM

Respectfully Submitted,
Heather Castiglia

Cc: Durham Town Clerk, Middlefield Town Clerk, Board Members