

DURHAM MIDDLEFIELD INTERLOCAL AGREEMENT ADVISORY BOARD  
REGULAR MEETING MINUTES  
Thursday, January 25, 2018

**Call to Order:** The meeting was called to order at 7:05 PM by Mr. Ron Capozzi at the Middlefield Community Center.

**Roll call:** Members present: Ron Capozzi, Jim Gibbons, Frank Petrella, Pete Shoudy, Charlie Zieminski.  
**Members absent:** Dom DelVecchio, Chad Spooner and Howard Weissberg. **Staff Present:** Bob Matuskiewicz and recording secretary Heather Castiglia.

**Approval of Agenda:** *The agenda was approved as written.*

#### **SITE MANAGER'S REPORT**

- 3200 annual stickers sold.
- Replaced the hose on the Diesel tank
- The Peterbilt's hoist cable was frayed so it was replaced.
- The Kenworth's starter was faulty due to a block heater defect.

#### **NEW BUSINESS**

##### **DEEP Webinar Update**

Mr. Capozzi explained that Chairman DelVecchio and Howard Weissberg had participated in a Webinar presented by DEEP in January. According to the webinar, DEEP stated that the state is running out of space for dumping MSW and is looking toward a "Total Recycle Program" that would rely heavily on "Pay as You Throw" systems in municipalities.

##### **Articles for the Town Times**

Mr. Capozzi discussed the idea of he writing a series of articles to ideally be put into the Town Times under the heading "Trash Talk" about DMIAAB and the larger mandate beyond DMIAAB for the state and future generations. He shared several articles he'd and invited the board members read and offer edits so they may be discussed at future meetings.

##### **Payroll Discussion**

Composting discussion was tabled until next meeting.

#### **OLD BUSINESS**

**Composting Options**—Composting discussion was tabled until next meeting.

##### **Gate Access**

Mr. Capozzi gave an update on the status of the license plate recognition/gate access.

- Mr. Weissberg, Mr. Capozzi met with a representative from Utility Communications in December.
- The preliminary setup would include the cameras, trenching and conduit.
- A software such as Expertech, may have to be installed for tracking purposes.
- Ideally, a traffic light set-up would be installed that would alert the customer: green would mean ok to proceed, red would signify that the customer must report to the office.
- The base system would cost approximately \$10,000.
- Mr. Zieminski asked why conduit and not wi-fi? Mr. Capozzi thought that it may have to do with the size of the photographic files being generated.
- The board will need to decide how many and where the cameras will be situated.
- Mr. Capozzi said he would layout the software design to identify households opposed to cars. So, one sticker would cover an entire household, not just one car from that household. He could load this information from the towns grand lists, as well as DMV records.

- Mr. Shoudy suggested notifying taxpayers of the new system by adding a letter to the tax bills in July and residents could pay the Transfer Station fee when paying their taxes. He stated that it may create a sense of urgency being sent with the tax bill. He agreed to ask the Durham Town Selectman about the possibility of sending the notice with the annual tax bill. Mr. Petrella agreed to discuss this with the Middlefield Town Selectman.

*A motion was made by Frank Petrella and seconded by Jim Gibbons to approve the December 28, 2017 meeting minutes. This meeting's minutes to be approved at the next meeting. The motion passed unanimously.*

Meeting adjourned at 7:50 PM

Respectfully Submitted,  
Heather Castiglia

Cc: Durham Town Clerk, Middlefield Town Clerk, Board Members