

DURHAM MIDDLEFIELD INTERLOCAL AGREEMENT ADVISORY BOARD  
REGULAR MEETING MINUTES  
Thursday, February 22, 2018

**Call to Order:** The meeting was called to order at 7:07 PM by Chairman DelVecchio at the Middlefield Community Center.

**Roll call:** Members present: Ron Capozzi, Dom DelVecchio, Frank Petrella, Pete Shoudy, Charlie Zieminski, Chad Spooner, Howard Weissberg **Members absent:** Jim Gibbons **Staff Present:** Bob Matuskiewicz and Heather Castiglia.

**Approval of Agenda:** *A motion was made by Chad Spooner and seconded by Ron Capozzi to approve the agenda with the addition of a discussion of Ron Capozzi's articles and the addition of a payroll discussion. The motion passed unanimously.*

#### **SITE MANAGER'S REPORT**

- The guide strip on the roll off came off and will need to be repaired.
- A cylinder on the compactor is leaking and will have to be repaired. It may cost approximately \$11,000 to \$14,000 to replace the cylinder. Bob suggested replacing it during the summer.
- Compliance posters have been ordered and are on the way.
- Oil and antifreeze tanks were pumped. The price for the removal has increased to \$275.

#### **NEW BUSINESS**

##### **2017-2018 Budget Discussion**

Chairman DelVecchio shared the proposed budget with the Board and asked that they look it over to discuss at the next meeting.

- Ron Capozzi felt that the Board should come up with a plan to reconfigure the site for compacting recyclables.
- Chairman DelVecchio shared that Portland had experimented with compacting recyclables and ran into problems compacting cardboard. Mr. Matuskiewicz stated that Portland no longer tries to compact recyclables. Chairman DelVecchio suggested trying to compact plastics in a 50 yard container on a day when the site is not open to the public, but Mr. Matuskiewicz stated that the compactor does not go far enough into the container to compact the plastics efficiently.
- Charles Zieminski suggested the idea of a shredding plastic recyclables on site.
- Discussion tabled until next meeting.

##### **License/Registration Private Haulers**

Chairman DelVecchio presented the DMIAAB notice regarding solid waste permits for private haulers, the DMIAAB Registration Permit Checklist, and the proposed DMIAAB Registration Application for Solid Waste Collection.

*A motion was made by Ron Capozzi and seconded by Howard Weissberg to approve and accept the Registration Application for the Solid Waste Collection Annual Permit as written. The motion passed unanimously.*

##### **Payroll Discussion**

Chairman DelVecchio proposed a \$0.50 raise for employees, and a pay increase for Linda Hanley to \$21.00/hour and a pay increase of 3% for Mr. Matuskiewicz effective March 1, 2018.

*A motion was made by Howard Weissberg and seconded by Ron Capozzi implement a \$0.50 raise effective March 1, 2018 and to increase Linda Hanley's earnings to \$21.00/hour effective March 1, 2018. The motion passed unanimously.*

*A motion was made by Chad Spooner and seconded by Howard Weissberg to increase Bob Matuskiewicz's pay 3% effective March 1, 2018. The motion passed unanimously.*

Chairman DeVecchio suggested the Board review the employee job descriptions and pay scale at the next meeting.

## **OLD BUSINESS**

### **Composting Options**

Mr. Spooner reviewed information about the composting program. Signature Marketing, the company the Board had bought composters from in the past, now carries only the "Green Cone" a digester, of which the lower third sits in the ground. The "Garden Gourmet" Composter has been discontinued. Mr. Spooner will continue to research ideas to encourage and educate the community about composting.

### **License Plate Recognition Update**

- Mr. Weissberg is gathering quotes from electrical/signal contractors.
- Mr. Capozzi spoke to the Durham Town Assessor about gathering data for the database. It did not seem that records from the DMV would be made available.
- It is not likely that the system will be operational for the next sticker fee collection, but Mr. Capozzi will continue gathering the data to create the database.

### **Articles for the Town Times**

Mr. Capozzi asked the Board if DMIAAB should have more of a presence in the media, and should he publish the articles he's written (regarding trash/msw and recycling practices) independent of DMIAAB? The board felt Mr. Capozzi should publish his writings as his own and independent of DMIAAB.

*A motion was made by Frank Petrella and seconded by Pete Shoudy to approve the January 25, 2018 meeting minutes. This meeting's minutes to be approved at the next meeting. The motion passed unanimously.*

Meeting adjourned at 8:35 PM

Respectfully Submitted,

Heather Castiglia

Cc: Durham Town Clerk, Middlefield Town Clerk, Board Members