

DURHAM MIDDLEFIELD INTERLOCAL AGREEMENT ADVISORY BOARD
REGULAR MEETING MINUTES
Thursday, March 29, 2018

Call to Order: The meeting was called to order at 7:07 PM by Chairman DelVecchio at the Middlefield Community Center.

Roll call: Members present: Ron Capozzi, Dom DelVecchio, Pete Shoudy, Charlie Zieminski, Chad Spooner, Jim Gibbons **Members absent:** Frank Petrella, Howard Weissberg **Staff Present:** Bob Matuskiewicz and Heather Castiglia.

Approval of Agenda: *A motion was made by Chad Spooner and seconded by Charlie Zieminski to approve the agenda with the amendment to move the Solar discussion to the first item on the agenda. The motion passed unanimously.*

Solar Power Presentation Discussion

Allen Sabins and Chris Palmer from Commercial Solar Works presented the Solar Project Executive Summary, which included a proposed system and conceptual design of Solar panels on site and explained the two approaches to the Solar panel project. Some talking points:

- The first approach is the 20 year PPA and the second is the PPA with ZREC and a five year purchase option.
- Because DMIAAB would not take advantage of the federal savings of the straight PPA, the ZREC approach is considered a better plan. Commercial Solar Works would own the solar panels for the first 5 years, when DMIAAB would then purchase the system from Commercial Solar Works.
- This is the last year to secure a ZREC.
- Allen and Chris will put together a quote for the cost of securing the ZREC as well as the cost of the entire project.
- Chairman Delvecchio will need letters of engagement to bring to both Boards of Finance.

OLD BUSINESS

2017-2018 Budget Discussion

Chairman DelVecchio shared the proposed budget with the Board and asked to vote on it.

A motion was made by Ron Capozzi and seconded by Chad Spooner to approve the budget as presented. The motion passed unanimously.

This meeting's minutes will be approved at the next DMIAAB meeting.

Meeting adjourned at 8:10 PM

Respectfully Submitted,
Heather Castiglia

Cc: Durham Town Clerk, Middlefield Town Clerk, Board Members