

# Middlefield Water Pollution Control Authority

Regular Meeting

August 1, 2018

Minutes

1. Call to order of regular meeting

Rob Poturnicki called the meeting to order at 7:12 pm.

2. Roll Call: Present are Bob Veely, Bob Monthei, Rob Poturnicki and Ed Bailey and Kathy Kokoszka (via phone)

3. Agenda

**A motion was made by Ed Bailey to amend the agenda to show the dates of the last meeting minutes to show November 1, 2017. This motion was seconded by Rob Poturnicki and approved by all voting members.**

4. Approval of Minutes

**A motion was made to approve the minutes from the November 1, 2017 meeting by Bob Veely and seconded by Ed Bailey. Motion carried**

5. Public Session

No members of the public were present.

6. FY18 Budget Reports/Approval of FY2019 Budget

a. Lake Beseck Sewer Area

Year to Date: Operational Costs came in at approximately \$224,527.00  
Ed Bailey is still awaiting final figure, but this amount is very close to accurate.

Revenues are accurate at \$228,000.00 – with interest figure is almost \$230,000.00)  
Which leaves a surplus of \$6,177.00. The estimated surplus was \$4131.00.

Some expenses came in at over budget but revenues were higher, as well.  
Such as: Interest earnings were estimated at \$300.00 and came in at \$1259.00 and  
Late fees were estimated at \$20,000.00 and came in at \$22,569.00.

End of Year reserves went from -\$59,000.00 last fiscal year to -\$53,000.00 this fiscal year. More assessments were collected and figures will probably show \$50,000 in the positive after audit. Lakeview Estates has come in at \$110,000.00 to date.

Phone costs account for a big savings in expenses. Monthly cost went from \$750.00 to \$165.00. For the fiscal year '15/'16 the costs were \$9500.00, '16/'17 cost were \$4500.00 and '17/'18 they were \$3120.00.

Grinder pump repairs were \$73,000.00 last fiscal year and improved by \$6,000.00 to \$67,000.00 for fiscal year ending June 30, 2018.

Odor Control Systems were over budget. The purchase of Bioxin was still very high. Complaints have come in from Meriden regarding odor coming from the vents of two condo associations. These complaints are usually seasonal (warm weather). When Middlefield has issues with chemicals, Meriden is usually aware due to odor. Middlefield odor instances have been greatly lessened.

The changes made to the grinder pump systems have worked. Changing the filters proactively has made a difference as have scheduled cleanings. It was noted that King Road is usually turned off in the winter and thought that perhaps it should be run a little more often during that season.

Budget for Fiscal Year 2018/2019 is pretty close to last years amounts. It is planned to up the odor control a bit from last year, but the overall budget should remain the same.

Lakeview Estates had two more new sales in July which now leaves two lots before all of the lots are sold. In the last fiscal year 5 properties were sold.

A discussion of edu's was held. The verified number of edu's is difficult to obtain, as there is no audit of billing. The Tax Collector assesses taxes and if a property is missed, no 3<sup>rd</sup> party checks on it. These units must be physically counted.

The Lake Beseck Sewer Area should end the year with a probable \$50,000.00 in reserves.

**A motion to accept the Lake Beseck Budget for 2019 at \$224,362.00 and maintain the user fees at \$650.00 per edu was made by Ed Bailey and seconded by Rob Poturnicki. This motion was approved by all voting members.**

b. RT-66 / Harvest Woods

Budget was estimated at \$33,560.00 for last fiscal year, and figures came in at \$34,707.00. Costs were higher than income by a small amount, however, there are still revenues outstanding in the amount of approximately \$10,000.00 so there is revenue to come in.

A discussion was held regarding the motel on RT 66. This property had been billed by WPCA historically, who then paid Middletown. Owner has now connected to the water main owned by Middletown and is billed directly by them. WPCA is charged for the sewer usage and has had to create a new rate for such properties and the way they figure edus here since water charges had been eliminated, but sewer charges remain.

**A motion was made to accept the total operating budget for RT66/Harvest Woods for 2019 at \$237,165.00 and to have the edu cost of \$425.00/per remain as is. Motion was made by Ed Bailey and seconded by Rob Poturnicki. Motion carried**

(Note: Kathy Kokoszka ended conference call at this time)

7. 55 Lake Road – Usage Fee Termination

The building at this address has been demolished. Owner has requested sewer fee to be rescinded. It was noted that discontinuations have been allowed at other times pending a new building being erected and C.O. applied for whereas the usage fee is then reinstated. The building inspector will be contacted to determine whether a cap has been installed on the sewer pipe.

**A motion was made by Ed Bailey to discontinue user fee at 55 Lake Road pending compliance with letter dated May 21, 2018. Motion was seconded by Rob Poturnicki and approved by all voting members.**

8. 23 Chipeway Road – Reinstate Usage Fee

A modular home has been constructed onsite. No C.O. has been applied for, but property has been occupied for some time.

**A motion was made by Rob Poturnicki to reinstate user fees for 23 Chipeway Road. Motion was seconded by Bob Veely and approved by all voting members.**

9. Lakeview Estates Issues

Ed Bailey passed out papers listing the history of Lakeview Estates connections. To date 20 houses have C.O.'s and two remain until the property is complete. It was agreed that the WPCA should get together with the Town Engineer and make a punch list to present to the developer of all of the items that need to be addressed and corrected before C.O.'s are issued on the remaining lots. When all lots have been sold / C.O. issued, the developer leaves and issues would then revert to the Town/WPCA. Issues such as a manhole cover being covered over with paving stones in a driveway; faulty connections, curb valves in driveways rather than at the edge of the road, transformers located in driveways, grinder pump(s) installed higher than basement, causing backup into basement, poor workmanship, etc. On July 31, 2018 #7 Lakeview had a backup into their basement. These issues need to be corrected before this developer leaves this area, as these are his responsibility. As-Builts must also be obtained.

Approval for a C.O. must be signed off by several Town entities, including WPCA. Issues must be repaired/addressed before WPCA signs off on any future C.O.s.

10. Chairman's Report:

It was noted that the Bond for the sewer system will be paid off on November 30, 2020. At that time there may be an opportunity to possibly borrow money and install all new pumps. The demonstration by Flight Pumps was discussed. Costs of pumps, converting to three phase issues, etc. was discussed along with the savings in the long run. It was decided that the possibility of installing new pumps would be looked at for the future.

11. Adjournment

**A motion was made by Rob Poturnicki and seconded by Ed Bailey to adjourn the meeting at 8:40 pm. Motion carried.**