

MIDDLEFIELD HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING, OCTOBER 25, 2018

Present: Mark Gribko Chairman, Barbara Schiffert (Treasurer), Kathy Vincent (Resident Commissioner). Also, in attendance was Dina Jeffrey (Property Manager) and Peter Sibley.

The meeting was called to order at 3:28 P.M. by Mark Gribko.

Acceptance of Agenda

The agenda was accepted by all.

Public Session/Comments

Jocelyn Conforti asked to have all minutes updated on the board and directory for board members. She also suggested that the magnets with emergency numbers for Imagineers get redistributed to all residents. Jocelyn Asked that we get more information on Energy Assistance, the board referred residents to the town social worker Sue Dorvillier. Henry asked for an update with the rehab, Middlefield Housing is renegotiating with the developer.

Approval of Minutes

Minutes of the of the August 23rd meeting and September 6th special meeting accepted. Mark proposed minutes as Written, Barbara Schiffert seconded.

Correspondence—Resident Memos

Property Managers Report

- a) Financial Report: Financials accepted by all for September 2018
- b) Repairs on 13's roof, 36's glass, 26's water heater replaced
- c) All bills up to date, rents being paid & accounting updated.
- d.) MOR we received a Superior
- e.) Getting prepared for the REAC

Maintenance Report

- a) General Operations: Electricity issue in community room, no heat
- b) Buildings: Repairs done to rotted wood and woodpecker holes.
Gutters scheduled for cleaning
- c) Grounds: True Green had put down fall aeration and seeding
- d) Water System: May need to get 3 bids for cleaning water tanks.
Corrective note sent due to an error in the water reporting, level of water is fine
Had to resend.

Resident Commissioner's Report

Kathy Vincent reported feedback she receives with ongoing issues, noise, etc.
Extra cars have to be moved from up on the hill before snow comes

Unfinished Business

- a) Rehab is on hold until further notice while new negotiation takes place.

New Business

Len Pinz will be retiring in February 2019, Lenny has been a very valuable and dedicated employee

of Sugarloaf Terrace.

Executive Session

Discussion on ongoing concerns.

December 9th will be the Christmas Party for Sugarloaf

December 20th will be the board meeting if one is needed.

The meeting adjourned at 4:28

Respectfully Submitted,

THE MIDDLEFIELD HOUSING AUTHORITY

Dina Jeffrey

Property Manager