

MIDDLEFIELD HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
REGULAR MEETING, FEBRUARY 28, 2019

Present: Kathy Vincent (Resident Commissioner), Barbara Jean DiMauro, (Secretary), Judy Smith (Commissioner) Peter Sibley and Dina Jeffrey.

The meeting was called to order at 3:10 BY BARBARA JEAN DIMAURO

Acceptance of Agenda

The agenda was amended to ratify the donation to the Mark Gribko Memorial Fund. Motion made by Kathy Vincent and seconded by Judy Smith. Motion carried.

Public Session/Comments

Public Session opened with Henry Sagnella asking about the hill being paved. He enjoys doing his laundry early hours, does not want the community door locked. Helen Otero suggested we get a plaque in Mark's honor for his dedication and time to Middlefield Housing Authority.

Approval of Minutes

Barbara Jean made a motion to accept the minutes from January 24<sup>th</sup> meeting. Seconded by Kathy Vincent. Motion carried.

Correspondence—Resident Memos

Reasonable Accommodation or modification was brought to the board on a walk-in shower request or modification to the tub for apt 10. Judy Smith made a motion to approve the modification to the shower/tub. Barbara Jean seconded. Motion carried.

Property Managers Report

Kathy Vincent made a motion to accept the Financials. Judy Smith seconded. Motion carried.

Maintenance Report

Discussion on the pooling in water in the back. The ground needs to be dug up and drainage piping has to be put in. Kathy Vincent made the motion to award Kevin Cowlett the job for replacement of water heaters as needed. Judy Smith seconded. Motion Carried.

Resident Commissioner's Report

Kathryn Vincent brought up calls from apt 14 continually locking himself out of his apt. Dina will send a letter. Certain residents are using the community room as an extension of their apartment. Letters will be sent.

Unfinished Business

Work will be scheduled for draining and snaking on the property. As soon as the ground thaws the electrician will be called and call before you dig as well as Cahill to fix the wire for the lampposts.

New Business

Waiting on a chair to be elected to the board of commissioners so decisions can be made on the best way to handle the upgrade.

Motion to adjourn was made by Barbara Jean DiMauro, seconded by Judy Smith. Motion Carried.

Adjourned at 3:58pm