

MIDDLEFIELD HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING, MARCH 28, 2019

Present: Kathy Vincent (Resident Commissioner), Barbara Jean DiMauro, (Secretary), Judy Smith (Commissioner)
Barbara Schiffert (Treasurer) Peter Sibley and Dina Jeffrey.

The meeting was called to order at 3:10 BY BARBARA JEAN DIMAURO

Acceptance of Agenda

The agenda was accepted as is. Barbara Schiffert made a motion to accept, Kathryn Vincent seconded.
Motion carried.

Approval of Minutes

Minutes were amended because there was an omission from last meeting on the signing of checks by Imagineers.
“The board of commissioners will continue to sign the checks”. Barbara Schiffert made a motion to accept and
Kathryn Vincent seconded. Motion carried.

Correspondence—Resident Memos

No resident memos today

Property Managers Report

Kathy Vincent made a motion to accept the February Financials. Judy Smith seconded. Motion carried.

Maintenance Report

Lenny had several suggestions, first a strobe light for apartment 30 in case of the fire alarm going off, the tenant is
completely deaf. Secondly, new hose holders for hoses and brand-new clotheslines. He also mentioned the water
usage has doubled we will watch and discuss.

Resident Commissioner’s Report

Areas of the property need to be cleaned up for the contractor, especially behind building 3.
Dina will send notices.

Public Session/Comments

Jane asked questions on rehab and if all units will be done at once. We are not sure yet and will keep the
community notified.

Unfinished Business

The water heaters were delivered to be replaced as needed, Cowlett will start the process. Discussion on Cahill and
our landscaper giving prices on drainage and Cahill to come out and look at the area where we need
the underground wiring dug up. Peter Sibley will take care of the error the bank made with the money market
balance. Peter is moving along with recertifications.

New Business

Waiting on new commissioners to be appointed. Discussion on re applying for small cities grant.

Kathy Vincent made motion to adjourn, Barbara Schiffert seconded. Motion carried.

Adjourned at 3:36pm