

Middlefield Housing Authority
Board of Commissioners
Regular Meeting, May 23, 2019

Present: Kathy Vincent (Resident Commissioner), Barbara Jean DiMauro (Chair), Barbara Schiffert (Treasurer), Marty Smith (Commissioner), Judy Smith (Secretary), Peter Sibley, Dina Jeffrey, Leonard Pinz

The Meeting was called to order at 3:00 by Barbara Jean DiMauro.

Approval of Agenda

Kathy Vincent made a motion to accept as is. Judy Smith seconded. Motion carried.

Approval of Minutes

Marty Smith made a motion to accept minutes as written. Kathy Vincent seconded. Motion carried.

Correspondence—Resident Memos

A letter from Jocelyn White Conforti of Unit 13 was received commending the work of of Dina Jeffrey. Board verbally acknowledged her outstanding performance.

Property Manager's Report

- a) Marty Smith reviewed the information gathered from the accountant on line items in the financial report. A greater understanding of the fixed assets including solar power lease agreement, Raspberry Ridge pre-development project, and development costs as well as liability of Pre-dev construction loan to be addressed with the state was helpful.
- b) Cowett has continued replacing water heaters. One building is left to complete.
- c) Peter Velieux replaced clothes lines, and supplied hoses and holders

Maintenance Report

- a) Water usage issue resolved. Apt 30 had a running toilet. A separate pump issue was fixed by Sima.
- b) Landscaper has seeded and grass growing in. Dina to ask for removal of tree causing pooling of water. John Wyskiel verified a 9" pitch and no need of pipes to be installed as long as tree is removed. Also seeking price for patching of the sidewalks.

Resident Commissioner's Report

- a) Residents desire vouchers for farmers market.
- b) Picnic: Date June 21, 2019 3-6 pm. Catered by Trackside Deli, music by Middlefield Ukulele club.
- c) BP Clinic is held every 2nd Wed at 10 am. This includes brunch by Peter Sibley.
- d) Center gardens need to be cleaned out. Dina to address with landscaper.

Public Session

- a) Residents in attendance reminded renovations to start in Sept.
- b) Residents started a monthly meeting to address need for activities. June has two meetings: Eversource to explain current plan, and an identity theft informational meeting.
- c) New town tax assessor, Christine, to address questions on renters rebate.

Unfinished business

Strobe light for unit 30 is unnecessary with passing of resident.

Adjournment

Marty Smith made motion to adjourn at 3:24. Judy Smith seconded. Motion carried.