

DURHAM MIDDLEFIELD INTERLOCAL AGREEMENT ADVISORY BOARD  
SPECIAL MEETING MINUTES  
Wednesday, October 30, 2019

**Call to Order:** The meeting was called to order at 7:10 PM by Chairman DelVecchio at the Durham Town Hall.

**Members present:** Connor Bates, Ron Capozzi, Dom DelVecchio, Jim Gibbons, Frank Petrella, Christina Pen, Howard Weissberg, Charlie Zieminski **Staff present:** Heather Castiglia, Bob Matuskiewicz

*A motion was made by Frank Petrella and seconded by Ron Capozzi to approve the agenda as written. The motion passed unanimously.*

**Site Manager's Report**

- Peterbilt roll-off had a coolant leak, the repair is under warranty.
- Kenworth roll-off has a crack in the exhaust manifold and will need repair.
- The transfer station hauled 39.6 tons of MSW, 3.2 tons of paper, 4.9 tons of metal (not bottles and cans), and 6.28 tons of demo for the Durham Fair.
- JRC Home Improvement has agreed to the same contract prices as last year for snow removal.

*A motion was made by Howard Weissberg and seconded by Charlie Zieminski to retain JRC Home Improvement for snow removal/sanding. The motion passed unanimously.*

**Old Business**

**Composting Units**

- Almost all of the composters and digesters have been sold. There are 3 composters and 4 digesters still available for sale.
- Chairman DelVecchio would like to have Chad Spooner come to a meeting to discuss the Composting Project in the hopes that Mr. Bates and/or Ms. Pen will oversee it in the future.
- Mr. Bates and Ms. Pen suggesting advertising in the Town Times and asked if DMIAAB has its own Facebook page. DMIAAB currently does not have any social media accounts/pages, and the board agreed it may be a good idea to set up social media pages in sites such as Facebook and Instagram.

**Review of Fiscal Year 2018/2019 Budget**

- The 2018/2019 budget is currently being reviewed by the auditor. Chairman DelVecchio reviewed the budget with the Board and asked the board members to read through and be prepared to discuss it at the next meeting.

**License/Registration Private Haulers**

- Forms for the license/registration will be sent to each of the private haulers that have not yet complied for this year.
- Any haulers that refuse to comply will be served by a marshal. DMIAAB will take legal action against any haulers in non-compliance.

**License Plate Recognition**

Howard Weissberg updated the board on license plate recognition. The main reason to use recognition is to gather data for the site, including how to identify the heavy users of the site. Mr. Weissberg received a proposal from Amano McGann in Cheshire on a system that would use license plate recognition and could track usage. Mr. Weissberg presented the proposal to the board. The system would include hardware and software, but not conduit, site prep, wiring or its infrastructure.

*A motion was made by Charlie Zieminski and seconded by Frank Petrella to approve the July 2019 meeting minutes. The August 2019 meeting minutes and this meeting's minutes will be approved at the next meeting.*

Meeting adjourned at 8:00PM

Respectfully Submitted,

Heather Castiglia Cc: Durham Town Clerk, Middlefield Town Clerk, Board Members