

Middlefield Housing Authority
Regular Board of Commissioners Meeting
August 22, 2019 3:00 pm
Sugarloaf Terrace, 61 Cedar Street, Rockfall, CT 06481

Present: Barbara Jean DiMauro (Chair), Barbara Schiffert (Treasurer), Marty Smith (Commissioner) Peter Sibley, Dina Jeffrey, Ed Bailey; First Selectman asked by Martin Smith.

The Meeting was called to order at 3:14 by Barbara Jean DiMauro.

Approval of Agenda

Marty Smith made a motion to accept agenda with a change stating new business meeting date and executive session should be before adjournment. Marty moved to accept; Barbara Schiffert seconded. All agreed. Motion carried.

Approval of Minutes

Barbara Schiffert made motion to accept the minutes, Marty Smith seconded. All agreed. Motion carried.

Correspondence—Resident Memos

No Memos

Public Session

Helen Otero commented on the sulfur smell coming from the water. Ed Bailey discussed the zinc anodes element in the tanks corrode which makes the smell. We should consider aluminum anodes elements. The center island is not finished in building 2. John Rutka brought up the siding is rotting in grey shed. Dina will show Peter V. Susan Zingle brought up the sink hole and concrete repairs. Bushes not cleaned by the buildings by landscaper. Henry Sagnella asked about the renovation, no renovation right now.

Financial Report

Dina gave report, Marty questioned the pre-development construction figure, questioned the profit and loss, the cash flow as to where is the replacement reserve of \$5,000. It would be more helpful if it read like the pilot does on an accrual basis.

Property Manager's Report

Dina gave report on two stoves replaced; 1 refrigerator replaced have another refrigerator ordered. Concrete repairs completed. Unit 14 tenant has left. The edging and trimming have been completed, 2 of the 3 leach tanks cleaned out. All clothes lines and hose holders replaced. Furniture removed. Software switch slow but moving along. New RSC has been hired, jumped right in planning a spaghetti lunch with homemade sauce. Tenants heard gunshot noises; Jane Drennan confirmed. Dina called Trooper Bria and David from animal control today. We need more signatories for signing checks.

Resident Commissioners Report

No Report

Unfinished Business

RSC Hired

New Business

Discussion on changing board meeting days from Thursdays to Tuesdays, the board will discuss
Next meeting

Adjournment

Barbara Jean made motion to adjourn the meeting; Marty Smith seconded
Meeting was adjourned at 3:55pm

Respectfully Submitted,
Dina Jeffrey