

MIDDLEFIELD BOARD OF SELECTMEN
405 Main Street
Middlefield, Connecticut 06455

Minutes of the November 4, 2019 Regular Meeting

Call to Order

Ed Bailey called the meeting to order at 6:30 PM. Bob Yamartino and Ed Bailey were present. Dave Burgess would not be attending this meeting.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

Mr. Bailey requested the addition of item 11b: Proclamation Concerning David M Burgess, Selectman

Ed Bailey made a motion, seconded by Bob Yamartino, to approve the agenda, as amended. Motion carried.

Public Comment

None.

Approval of Minutes of the Board of Selectmen

- a. October 22nd, 2019 Regular Meeting

Bob Yamartino made a motion, seconded by Ed Bailey, to approve the minutes of the October 22nd, 2019 Board of Selectman Meeting. Motion carried.

Enter Executive Session for the Discussion of Draft Documents Exempt from Disclosure Under Conn Gen Stat § 1-210 (Attorney Client Privileged Work Product) Regarding Strategy for Collective Bargaining and Personnel Matters. Labor Counsel, Lisa Metha Shall participate via telephone.

Ed Bailey made a motion, seconded by Bob Yamartino, to enter Executive Session. Motion carried

At 6:58 pm Executive Session ended. Ed Bailey stated that no decisions or votes took place during the session. At this time Bob Yamartino made motion to authorize First Selectman, Edward Bailey, to Finalize and Execute the Separation Agreement presented to the Board of Selectman concerning town employee John Wyskiel.

Bob Yamartino made a motion, seconded by Ed Bailey, to Finalize and Execute the Separation Agreement as presented to the Board of Selectman. Motion carried

Ed Bailey made motion, seconded by Bob Yamartino, to adjourn the regular meeting of the Board of Selectman and enter into the Special Joint Meeting of the Board of Selectman and the Board of Finance. Motion carried.

Special Joint Meeting of the Board of Selectman & Board of Finance

Call to Order

Mr. Bailey called the special joint meeting to order. Present from the Board of Finance were: Jim Irish, Melissa Kowal, Alice Malcolm, and David Lowry. Also present was Finance Director Al Rusilowicz. Mary Wolak joined the meeting late. Joel Nick was absent.

Approval of Agenda

Jim Irish made a motion, seconded by Dave Lowry, to approve the agenda of the Special Joint Meeting. Motion carried

Public Comment

None

Discussion of a Lease Purchase Agreement for the acquisition of Public Safety Radio Communication Equipment – Fire Department

Al provided a handout to the board members. Ed mentioned the presentation made at the previous Board of Selectman meeting which detailed the changes needed to the communication system for the Fire Department. Since that meeting there have been

determinations made as to the exact equipment models and quantity of equipment needed which was reflected on the handout provided, included was a spreadsheet that detailed the different equipment and total cost. Ed made note of the tight timeframe to join the municipal contract Middletown has with Motorola. This contract featured very favorable pricing. Ed continued to say that the town Purchasing Policy allows for us to participate with other towns or organizations that have put contracts out to bid typically saving us time and money. Ed and Al have been doing research for Financing options and obtained a term sheet from TD Equipment Finance. The term sheet detailed the maximum price of \$325,000 for a "Master Lease" which allows the flexibility to buy the equipment as needed during the term of the lease at a fixed price until January 30, 2020. While the maximum price is set at \$325,000 the actual cost could be less depending on the type of equipment chosen. Interest rates are term based and allow for 5, 6, or 7-year terms. Amortization tables were included to show total cost of borrowing over each term. Jim asked Chief Tyc if the lifetime of the equipment being purchased would be greater than 7 years. Chief Tyc explained that the equipment is up to the latest standards and felt that it should last to the end of the State contract which is 25 years. Jim continued by stating that one element of the lease is that the town would be responsible for Insurance and maintenance on all equipment and wondered what that cost might look like. Chief Tyc said that there is a full five-year warrantee so all radios and pagers are covered 100% at no additional cost. Ed then said that the warrantee would cover repair costs but Insurance would be carried under the town insurance rider.

Jim then touched on the annual cost as related to the lease term and the interest paid out over those terms. He explained that by taking the 7-year term it would cost about \$1200 a year in interest to reduce our annual lease payment by nearly \$20,000. Of course, this would be an extended payment period so that would be important to consider for future budget needs.

Discussion continued around how the first payment would fit into the current budget and future budgets as well as the impact on the Mil Rate. Bob did ask for some clarification around the different equipment that would be used as well as the differences in frequencies and band widths which Chief Tyc explained. Bob brought up the need for antenna upgrades which Chief Tyc explained would need to happen in the near future.

The members then began to discuss what term should be chosen and they all agreed that a 7-year term made sense especially since there are no prepayment penalties involved with this lease.

Act upon a resolution concerning a Lease Purchase Agreement for the acquisition of Public Safety Radio Equipment – Fire Department

Recommend to the Board of Selectman to Approve a Lease Purchase Agreement with TD Equipment Finance in the Amount of \$325,000 @ 2.59% for 7 years for Emergency Radio Equipment.

Jim Irish made a motion, seconded by Alice Malcolm, to Recommend to the Board of Selectman to approve a lease purchase agreement. Motion carried

Alice Malcolm made motion, seconded by Melissa Kowal (?), to adjourn the Special Joint Meeting of the Board of Selectman & Board of Finance. Motion carried.

Reconvene the Regular Meeting of the Board of Selectman

Act upon a resolution concerning a Lease Purchase Agreement for the acquisition of Public Safety Radio Equipment – Fire Department

Authorize Edward P Bailey, First Selectman, to enter into a 7-year Municipal Lease Purchase agreement with TD Equipment Finance for an amount not to exceed \$325,000 and interest not to exceed 2.59% for the purpose of acquiring public safety radio communication equipment

Bob Yamartino made a motion, seconded by Ed Bailey, to enter into Lease Purchase Agreement. Motion carried

First Selectman's Report

Ed reported that the "Pilot L.E.D. Lights" have been installed. They are located at the intersections of Jackson Hill & Stowe St, Jackson Hill and Town Hall Rd by the Fire House, across from the entrance to the Town Hall as well as in the parking area of Town Hall. Ed welcomed any and all feedback or concerns regarding the new lights.

Proclamation regarding David M Burgess

Ed Bailey read into record the proclamation regarding David M Burgess formally recognizing and thanking David M Burgess for his outstanding citizenship to our Community.

Ed Bailey made a motion, seconded by Bob Yamartino, to approve the proclamation as read into record and attached here. Motion carried.

Adjournment

Ed made a motion, seconded by Bob Yamartino, to adjourn the regular meeting of the Board of Selectmen. Motion carried unanimously.

Respectfully submitted,

Tonya Hogan

Tonya Hogan
Assistant Town Clerk

Minutes Approved _____

Confirmed by _____

TOWN of MIDDLEFIELD, CONNECTICUT



PROCLAMATION

Be it known that the Citizens of Middlefield and Rockfall hereby recognize and applaud David M. Burgess for his service to our Town, and;

Whereas, David M. Burgess is recognized for his involvement in our Town Government for over two decades, and;

Whereas, David M. Burgess, has served as Town Treasurer, a member of the Board of Finance and three terms on the Board of Selectmen, and;

Whereas, David M. Burgess in these Town government positions provided the citizens of Middlefield and Rockfall the benefit of good governance and service to our community, and;

Now, Therefore, We the Board of Selectman of the Town of Middlefield on this 22nd day of October, 2019 do formally recognize, and thank
David M. Burgess
for his outstanding citizenship to our community.

Edward P. Bailey, First Selectman

Robert Yamartino, Selectman