

# Middlefield Water Pollution Control Authority

Special Meeting

June 24, 2019

Minutes

1. Call to order of special meeting

Rob Poturnicki called the meeting to order at 7:38 pm.

2. Roll Call

Present are Rob Poturnicki, Bob Monthei, Bob Veely, and Ed Bailey.

3. Agenda

**A motion was made by Rob Poturnicki to approve the agenda. This motion was seconded by Bob Veeley, and approved by all voting members.**

4. Approval of minutes of previous meeting

**A motion was made by Ed Bailey to approve the minutes of the March 18, 2019 Meeting. Motion was seconded by Rob Poturnicki and approved by all voting members.**

5. Public Session

There were no members of the public present

6. Lakeview Estates Issues – Repair costs attributable to developer – Recovery of costs

Ed presented invoices for repairs made at Lakeview Estates in the amount of \$41,835.91. A discussion was then held regarding the repairs and issues that have been ongoing at this site. There were six (6) breaks in the connections after being installed by the developer's mechanical contractor. It was discovered the broken connections were caused simply by poor workmanship by the installer. As an example, it was pointed out that one connection showed marks consistent with being forced: the white PVC adapter being forced into the stainless steel end and tightened to an extreme which caused it to crack and, upon later inspection, found the PVC threads snapped off and embedded within the stainless steel end. Another connection was found to be cross-threaded. These breaks should never happen in a brand-new project. It was further noted that after problems were discovered and repairs made by Cahill, no further problem arose.

It was stated that the developer was made aware of these repair costs and he stated that he felt that he had paid Jacobson to inspect the installations, the installations passed, so all was fine. It was pointed out that it was Jacobson's job to inspect that the components were installed – not that those components were installed correctly. The components were checked, but the workmanship was not checked. The developer (Castner) feels that the costs should be shared equally by Jacobson, himself and Williamson, who had no part in these issues, but was present on site.

Rob Poturnicki suggested that a demand for payment be sent to Castner to pay the entire amount due. Note: this developer has already received two letters regarding payment. In the event that Castner ignores the demand, the issue will be turned over to the Attorney and then the added costs for the Attorney fees, time management fees, etc. will also be added to the amount.

**A motion was made that the Chairman be instructed to write a letter to the developer of Lakeview Estates demanding full payment of damages to the sewer system in the amount of \$41,835.91. The motion was made by Bob Monthei and seconded by Bob Veely. This was approved by all voting members.**

It was noted after the motion was made and passed that Ed and Rob will work on said letter and see that it goes out to developer.

#### 7. FY19 Budget Report

Ed presented the paperwork showing the Budget for 2018/2019.

The expense figures were discussed with notables being Pump Station M&R being budgeted at \$15,000 and coming in at \$5,000. but Other M&R showing at \$16,807 due to fixing all of the breaks. Income from late fees and misc. came in at \$19,000. Interest came in at \$1618. Net costs \$184,996 and user fees in the vicinity of \$203,000. Overall, the budget year came in \$38,000 ahead.

#### 8. FY20 Budget Review and Approval

The following were listed as budgeted going forward:

|                  |          |
|------------------|----------|
| User Charges     | \$78,500 |
| Pump M&R         | \$10,000 |
| Odor Control     | \$ 7,500 |
| Grinder Pump M&R | \$ 5,500 |
| Other M&R        | \$13,129 |
| Phone            | \$ 3,120 |
| Office Support   | \$11,300 |

It was noted that Office Support amount shows as going from \$3200. Per year to \$11,300 per year. This would be due to WPCA hiring Pete to work for them now that he is no longer working for the Town. His job would entail fielding phone calls, visiting the pump stations weekly to take numbers, etc., visual inspections of grinder pumps, keeping list of issues, etc. It was proposed that he be paid approximately \$8,000.00 per year. All members agreed that this would be to the WPCA's benefit.

Ed mentioned that WPCA is now charged \$16,000.00 per year for "other Town Staff Costs. This was explained that in the past it was to cover the costs of insurances, use of facilities, various time used by Town staff for WPCA business, etc. Ed will check to see if this amount included Pete's time in the past. If so, he will see if the \$8,000. being budgeted by WPCA going forward can now be deducted from the \$16,000. charged by the Town in the past.

**A motion was made to accept the budgets for both Lake Beseck and Route 66/Harvest Woods that freezes the usage fees be frozen for both. Budgets are: \$221,503.00 for Lake Beseck (\$650.00 usage fee) and \$36,368.00 for Rt 66/ Harvest Woods (\$425.00 usage fee). Motion was made by Rob Poturnicki and seconded by Bob Monthei. All voting members approved; motion carried.**

8. Chairman's Report

Rob Poturnicki brought up a question regarding an unnamed resident of Powder Ridge. It was noted that said resident has a new septic system, and will be further discussed after checking with Matt Willis via email.

9. Adjournment

**A motion was made to adjourn the meeting at 9:05 pm. Motion was made by Bob Veely and seconded by Ed Bailey. Motion approved by all voting members.**