

Middlefield Housing Authority
Sugarloaf Terrace, 61 Cedar Street, Rockfall, CT 06481
Teleconference Board of Commissioners Meeting
June 18, 2020 3:00 pm

Present: Kathy Vincent (Resident Commissioner), Barbara Jean DiMauro (Chair), Judy Smith (Secretary), Peter Sibley, Dina Jeffrey,

Meeting was called to order at 3:02 by Barbara Jean DiMauro via Free Conference Call.

Approval of Agenda

Barbara Jean DiMauro made a motion to table the financial report, and the Rehab update until a Special Teleconference Board Meeting to be held next Thursday June 25, 2020 at 3 pm. Kathy Vincent seconded. Motion carried.

Approval of Minutes

Since last month was a Special Teleconference Board Meeting, the minutes will be reviewed at the next Special Teleconference Board Meeting to be held next Thursday June 25, 2020 at 3 pm.

Correspondence—Resident Memo

None received.

Public Session

No residents were in attendance.

Property Manager's Report

- a) Financial: Tabled until Special Board Meeting next week.
- b) Maintenance: Grounds Superintendent Peter Velieux received quotes for shed repair which included replacement from top to bottom. Realizing only the bottom 6" needs to be replaced, he has asked for adjusted quotes. Prices should be in next week.

Resident Commissioner's Report

- a) Residents anxious for opening of community room. The State of CT is determining the date for reopening.
- b) Residents interested in vouchers for farmer's market. Dina said they are coming but running a few weeks late.

Unfinished business

- a) Retaining Wall: Work is due to begin after July 4, 2020.
- b) RSC Update: Marian Canfield is the new Resident Service Coordinator. She is experienced, and immediately started helping residents. She will be involved in the Flu Clinic 10/26/20 and handling Farmer's Market coupons. Both Dina & residents have been very pleased.
- c) Dina ordered an infrared thermometer from the State which is now on site.
- d) Landscaper has been beautifying the grounds including weeding, laying down dirt to deal with bees, and maintaining islands. Both Peter Sibley & Dina said the grounds are beautiful.

New Business

Rehab update to be received at Special Board Meeting next week.

Adjournment

Judy Smith made motion to adjourn at 3:15. Kathy Vincent seconded. Motion carried.

Respectfully yours,
Judith L. Smith, Commissioner