

MIDDLEFIELD BOARD OF FINANCE
405 Main Street
Middlefield, Connecticut 06455

Minutes of the April 6, 2021, 2021 Budget Workshop Video Conference

Jim Irish started the meeting at ~7:02 pm.

Attendance:

Members

Others

X	Irish, Jim	X	Rusilowicz, Al
X	Kowal, Melissa	A	Bailey, Ed
X	Lowry, David	X	Chief Peter Tyc
A	Nick, Joel	X	Asst. Chief Steven Tyc
X	Skelps, Michael	X	1st Captain Jeff DiCostanzo
X	Wolak, Mary	X	Anne Olzsewski

A=Absent

X=Present

Discussion with Peter Tyc regarding Fire Department 2020 activities and proposed FY22 budget

- The operating expense budget request is ~\$6K higher for FY22 than FY21 - with increases split between Supplementary Benefits and funding an Appreciation night (missed in FY21).
- Fire house operations budget will be ~ the same. The truck operations and maintenance budget is getting hit hard in early 2021, and will likely be over budget. Physicals/wellness and the training budgets will also be over or close to full amounts - with 6 new firefighters enrolled in training and many members getting physicals and required blood work.
- The capital plan is roughly the same as last year, with the exception that an additional \$25K has been included in hopes of being matching funding for a grant - requested to help purchase a new rescue truck.
- With a replacement for Engine #2 scheduled in 2022/23, the need for a Fire House building renovation plan is ever-present. The committee is hard at work developing criteria, options, and eventually quotes.
- A new asset management plan centered around every asset (equipment and human) and empowered with a “QR Code” on every asset, is working out very well.

Discussion with Peter Tyc regarding Fire Marshal 2020 activities and proposed FY22 budget

- The requested fire marshal’s FY22 budget is essentially flat vs. current year.

- The bulk of the fire marshal's duties includes facility inspections. We are fortunate to have found a deputy fire marshal, on a per diem basis, to lend extra eyes and time to the current backlog of inspections.
- Note for scope of activities: several hundred occupancies in Middlefield require periodic inspection.

Discussion of other miscellaneous budget topics

- The RSD13 BOE FY22 budget public hearing is tomorrow night
- Next meeting is the BOF regular meeting night, Thursday April 8, 2021 with the Tax Collector as our guest to discuss budget proposal and the Suspension List.

The meeting was adjourned at ~8:56 pm.

Respectfully submitted,
Jim Irish