

**Middlefield Fire House Building Committee**  
**405 Main Street Middlefield CT 06455**  
 February 24 2021 Special Meeting  
**(Not approved at time of filing)**

Attendance: A=Absent X=Present

**MEETING WAS HELD VIA ZOOM**

Members

x	Bruce Villwock	x	Kevin Boyle
x	Paul Pizzo	x	Melissa Kowal
x	Alice Malcolm	x	Ryan Cowell
x	Ken Wilson		

Present for this first meeting were regular members as noted. Other attendees were Ed Bailey, Peter Tyc, Robin Newton, and Jerry Russ.

1. Call to Order: Meeting was called to order by Ed Bailey
2. Public Comment No public present
3. Review of the committee charge

Ed Bailey read the Charge of the new Firehouse Building Committee into record.

The agenda was approved by the members

**4. Election of Officers**

Ed asked the committee if they wanted to have an election of officers. It was decided the committee will need to discuss this and present this at a future meeting.

**5. Approval of meeting schedule for 2021**

The commission discussed when it was best to meet. Ed continued to explain the purpose of the committee. Members spoke about meeting dates and Calendar dates. It was decided the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month would be best.

**Motion to set 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month was made by Alice Malcolm, seconded by Melissa Kowal and approved by all.**

**6. Presentation of Firehouse conditions and needs**

Peter Tyc gave a presentation of the conditions of the firehouse and the needs. The building was built in the mid 30's. They have exceeded capacity to be able to upgrade equipment. Some

windows have been replaced as needed. There is a flat roof over 25 years old that has been repaired as needed. A structural assessment was done. It has unsupported masonry walls and several other costly structure issues. Heat conservation is an issue. The generator because of its age has costly repairs. The flooring has cracks. These are just some of the more important issues.

Pete Tyc suggested the committee meet in person at the firehouse and see the issues that need to be addressed.

Kevin Boyle asked about asbestos. This is unknown. He asked if they could make a list with necessary things and a "wish List".

Pete will do this project as a complete package including drawings, reports and assessments,

The discussion continued. Ed Bailey said Public Hearings will be very important throughout the process. Discussion continued.

#### **7. Budget.**

A line item for Fiscal year 21-22 will be arranged.

#### **8. RFQ.**

Ed continued and said he will facilitate the next meeting. He asked the members to discuss amongst themselves to determine the officers. A brief discussion about RFQ's took place.

#### **9. adjourn**

**Motion to adjourn was made by Paul Pizzo, seconded by Alice Malcolm and approved by all.**