

Middlefield Fire House Building Committee
405 Main Street Middlefield CT 06455
 April 7, 2021
(Not approved at time of filing)

Attendance: A=Absent X=Present

Members

x	Bruce Villwock	x	Kevin Boyle
x	Paul Pizzo	x	Melissa Kowal
x	Alice Malcolm	x	Ryan Colwell
x	Ken Wilson		

1.Call to Order: Meeting was called to order at 7:18 Peter Tyc was in attendance.

2. Public Comment No public present

3. Minutes

Motion to approve minutes of March 17, 2021 meeting as published was made by Melissa Kowal, seconded by Alice Malcolm and approved by all.

5. Site visit and List

Pete Tyc compiled a list and addressed items on the list. He talked about an isolation room and its purpose was described. A wash bay and apparatus bay were discussed. Radiant floor would be helpful to conserve heat. Trucks and equipment were listed and discussed. Office rooms were discussed.

Pete continued going thru the list about other rooms for future expansion, such as sleeping areas, storage areas, training areas and a larger kitchen facility. He also included additional bathrooms and shower facilities.

Mr. Pizzo spoke about optional growth, allowing other departments in the building such as the Resident Troupers office. Building efficiency and security was discussed.

Other organizations in Town have used the Fire Department building and Paul asked those organizations be noted on the list.

The flat roof and leaking problems were once again discussed as a priority issue.

6. Paul discussed with the committee about going forward to solicitate a firm to do an assessment and schematic based on the list provided to the committee.

Melissa Kowal asked if there should be 2 options for the committee to present. An RFQ will be sent to firms showing interest.

The RFQ will ask for a “needs” assessment and program. This discussion continued on how to proceed. An evaluation of mechanicals will be needed as well as a site plan of the current property.

A meeting for May 5th will be set. Pete will provide a site plan and the list. There will be firms chosen to submit applications before the project criteria is given.

7. Adjourn

Motion to adjourn at 8:40 was made by Bruce Villwock, seconded by Ryan Colwell and approved by all.