

Middlefield Park and Recreation Commission

Meeting Minutes of the Regular Meeting November 4th, 2021

Meeting Called To order by Chris Hurlbert at 7:05

Members Present:

Chris Hurlbert (Chair), Hannah Malcolm (Park and Recreation Director/Non-Voting member), Brian McDermott(Regular member), Cindy Sanchez (Regular Member),
**Frank Wolak (Regular member/secretary)

**frank called in over phone

Quorum was met

Public Comments

None

Approval of Agenda

Motion to Approve Meeting Agenda

By Chris Hurlbert. Seconded by Frank Wolak

Vote: Unanimous

Motion Carried

Approval of Minutes from previous meeting

Item Tabled. Minutes not provided

Finance Report

Report given by Director Hannah Malcolm

Peckham \$33,413

Lake \$16,465.87

Capital: \$55,330

Activity fund \$22,858

Hannah reported that the peckham line item will see a decrease of \$5,500 that was not budgeted. This is due to the flooded river at peckham that destroyed the walk way from the Ellen Doyle Brook Bridge to the basketball courts. The finance director said that nearly 75% of this cost will be paid back because they will be asking for funds from FEMA emergency fund. This money will likely be paid back in 18 months and go into the general fund. Hannah ask that the commission remember this in the future when other projects need to be funded at peckham.

Old business

Events

Halloweenfest/trunk or treat. Hannah and Brian spoke about the event. Both agreed that it was a great event. There were approximately 25 trunk participants and about 400 children showed up. The scouts sold out of food and were inspected and given a certificate to serve by the health dept. The Band, Beth and the Boys, played and we paid them \$650 for their time. We spent \$200 on gift

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cards for trunks, and about \$150 on extra candy. Left over candy will be used at the tree lighting ceremony.

Christmas tree lighting- The event will be on Sunday dec 4th at 5:30. Chris and his wife will volunteer as Santa and Mrs. Claus. The fire dept is planning to pass out food and treats inside of their building but if COVID ramps up they might just serve from outside. Santa will stay for pictures in a tent that has ventilation and without having people on his lap. Joe Liseo will be paid to have the audio set up at the event. Tim fisher and the CRHS band will play.

Old Homes Day- Brain is requesting that a selectperson be on the committee for this event. The committee agreed to having the event at peckham in the summer.

Facility Captains Checkup/Park Updates

Dino park- Brian mentioned that the facility was leaf blow by volunteers Partrick McDermott and his helper Wendy. They will touch it up once more later in the season. Dog Park- Cindy mentioned that the facility has had several trees marked and removed. Cindy also reported that citizen Lenny Pinz requested that several loads of wood chips be dropped off and spread at the entrance to avoid run off. The fence is holding up well still

Peckham Update- walk way was fixed. The committee discussed a recent issue with dogs at the park. The dog warden is requesting that we make a rule to ban dogs from peckham, just like with beseck. When that rule is in place, the police can enforce a \$92 ticket for breaking a town ordinance/rule. The committee did not think that that would be necessary. They agreed to add more signage to the facility at peckham to make sure dogs are on leashes.

Beseck update- n/a

Program Update

Mens basketball- Mens basketball is once again starting after taking a year off due to covid. The people who come will need to wear a mask at the school. Hannah said that there is a lot of interest from the typical crowd.

Ski Club- Ski Club will be hosted once again. The costs have gone up and hannah attempted to negotiate with Powder Ridge for a better price for the park and rec participants in order to be more competitive with the other program run by powder ridge. Powder ridges cost was originally \$20 cheaper than our cost. Powder ridge agreed to cut the cost by \$5 per person. Park and Rec also agreed to cut their per person cost. The facilitator, Cindy also agreed to cut her cost. The

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amount we are charging will now be \$10 more expensive than the powder ridge program.

Wish List

Hannah asked the board to look into getting more people to join the park and recreation committee since some people will be phasing out of their role. The committee brainstormed a list and will reach out to those who were listed.

Brian requested a “DO NOT FEED THE BIRDS SIGN” in the pavilion.

Chris would like there to be WIFI at the park

New Business

Skating Pond Discussion. Hannah updated the commission that residents requested to have the pond cleared of snow more often. The commission discussed how this isn't a easy thing to do but they would look to hire someone on an as needed basis. Hannah said that she got a quote from a company who would snow blow and shovel the facility to the best of their ability for \$250 every time that they go. Hannah also said that a sign will be installed to remind people that the parking area is bumpy and to skate at their own risk. The commission also discussed adding in a ramp and hand rails to enter the pond.

Dog Leash (see above in the facility captain section of these minutes for this update which was discussed prematurely)

Permits

There were no permits.

Looking Ahead

Winter is coming. The facilities will be winterized soon.

Final Thoughts

none

Adjourn

No Motion to adjourn. Meeting was dismissed by Chris Hurlburt at 7:45

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