

Middlefield Park and Recreation Commission
Meeting Minutes of the Regular Meeting September 2nd, 2021

Location: Middlefield Community Center, Floor 2

Meeting Called To order by Chris Hurlbert at 7:00pm at the middlefield Community Center

Members Present:

Chris Hurlbert (Chair), Hannah Malcolm (Park and Recreation Director/Non-Voting member), Brian McDermott(Regular member), **Frank Wolak (Regular member/secretary), *Cindy Sanchez (Regular Member),
**frank called in over phone

Quorum was met

Public Comments

None

Approval of Agenda

Motion to Approve Meeting Agenda

By Chris Hurlbert. Seconded by Brian McDermott

Vote: Unanimous

Motion Carried

Approval of Minutes from previous meeting

Motion to approve minutes from February

By Chris Hurlbert. Seconded by Brian McDermott

Vote: Unanimous

Motion Carried

Finance Report

Report given by Director Hannah Malcolm

See report Attached

Hannah Showed a report of what we have spent and where we are currently at for each budget line item. There are 8 more months left of the budget cycle. Lake Besecks line item and the cost of guards and pass checkers were up. Special discussion surrounding the destructive late summer storm. Hannah also mentioned that there would need to be so extra money put into the beach come spring time for sand due to wash outs from the past storm. The walking path around the park sustained damage. Cahil will move to fix that ASAP.

Old business

Events

Halloween/Trunk or Treat

This will take place on October 23rd. The event will take place at 1:00-3 at Peckham. This will be the first event since COVID began and will run similarly to the past event. There is extra money to spend from the concert series that can be used for a band. The commission would like to hire Jackson hill or Beth Salvias band. There was discussion about changing the costume contest by having it posted online for people to vote so that there isn't anyone close to one another. Ed Bailey is in favor of this and mentioned that we could ask people to put on masks if necessary. Increased mention about social distancing. There will not be bounce houses. Frank will ask a few scouts to come and help. Special thought will be needed for those passing out candy and limited contact. The event will be promoted on facebook.

Facility Captains Checkup/Park Updates

Dino Park- Brian updated that his son and sister went and did some volunteer work at the facility.

Peckham Update- Previous mention of storm issues during the financial report. The commission members went and met prior to the meeting to discuss the storm issue.

Program Update

Pickleball- Frank asked about the lights at the memorial. The "on" switch is indie memorial but there is movement to bring the switch outside for public use.

Hannah

Frank asked about the auditorium at the community center. Hannah didn't have anything to report on this because she doesn't know.

Wish List

The commission discussed the walking path. Hannah reported that Cahil is going to go and assess the issue and likely get to it ASAP. The town crew will likely be busy with storm clean up to do this job in a timely fashion so we will ask Cahil to do it. Frank asked about the idea of paving the walking path. Chris said it would be too costly and if they were to do it in a cost effective manner, the asphalt would heave during the winter freeze. There was a question about how to pay for this, the commission said they should go to discuss with the BOF for emergency funding. Previous project that was similar cost \$10,000. Hannah's best guess is that it will cost \$6,000 but there is not definitive cost yet.

New Business

Fishing Derby

Chris would like to have a fishing derby at the beach if possible. Hannah will research how to get this done. The commission would like to have a competition, treats, and a fire for those participating. DEEP will need notice as well.

Permits

Frank will like to reserve Sundays for scout activity.

Looking Ahead

The park and rec commission mentioned a potential project of a lean-to at the skate pond for the scouts

Final Thoughts

Adjourn

No Motion to adjourn. Meeting was dismissed by Chris Hurlburt at 7:38