

Middlefield Park and Recreation Commission

Meeting Minutes of Scheduled Meeting

Thursday, May 5th, 2022

Meeting Called To order by Chris Hurlbert at 7:03

Members Present:

Chris Hurlbert (Chair), Brain McDermott (Regular Member), Joshua Magnotta (Alternate Member), Tina Olszewski (Alternate Member), Frank Wolak *Via Zoom (Regular member/secretary), Ali Sinicrope *Via Zoom (Regular Member), Amanda Caccamo (Alternate Member), Hannah Malcolm (Park and Recreation Director/Non-Voting member)

Not in Attendance: Cindy Sanchez (Regular Member), Dave Lowry (Alternate Member)

Quorum was met

Public Comments

None heard

Approval of Agenda

Motion to Approve Meeting Agenda

By Frank Wolak. Seconded by Brian McDermott

Vote: Unanimous

Motion Carried

Approval of Minutes from previous meeting

Motion to approve minutes from April 2022,

Motion Made by Frank. Seconded by Chris Hurlbert

Vote: Unanimous

Motion Carried

Introductions of new members

Ali Sinicrope, Tina Olszewski, Amanda Caccamo, Josh Magnotta

Finance Report

Peckham Budget \$16,965.00 (recent reductions from mowing, Cahil, electric, ect

Beseck \$1,452.00

Capital \$55,600 (soon to reflect a reduction of \$6,000 from the earmarked capital improvement for furniture)

General fund \$26,782.00 (Hannah explained the general fund to the new members)

Old Business

Upcoming/recent events

Concerts

The commission discussed the variety of ways to host the concerts this summer. The commission was in favor of making the first Friday of the summer months the date for our concerts, with a potential rain date the following day or move it to the community center. Dates decided would be the 3rd of June (rain date 6/4), 1st of July (rain date 7/2), and 5th of August (rain date 8/6). There will be an attempt to host a concert at Beseck for July or August.

The commission would also like to invite a food truck or local club to sell food at the concert and bring out the duck race and other fun activities.

Commission Member Ali Sinicrope brought up an idea to host an open mic night prior to the concerts starting. The format times would be 5:30-6:30 for open mic and 6:30-8:00 the band would be live. The open mic will be a test run in June.

Clean up day review

Hannah reported that it went well. The dump trucks were full and the town will be doing it again.

Facility Captains checkup and Park Updates

Peckham: Frank reported that it was reported to be in great shape and he liked seeing all of the activity at Peckham.

Assign new Facility captain leaders: The designation of a facility captain allows the Director to have a commission member who will take ownership of a single facility so that they can have a consistent view of the facility from month to month and report any issues to Hannah and/or attend to minor issues when Hannah cannot. For example, the dog park captain will walk around the dog park after large storms and spot areas that need immediate attention. Or the Peckham Captain might agree to be a proxy to meet a vendor if this vendor comes outside of Hannah's hours.

New Captains: Peckham-Tina and Amanda, Beseck-Chris, Dog Park-Josh, Finances-Chris, Dino Park- Brian

Programs updates

Current: Men's basketball, zumba, Table Tennis, Youth golf,
Upcoming: Summer Tennis, Pickleball clinics, summer camp
Summer camp will have trips this summer (movies, Bowling, mini golf, ect)

Pavilion rental discussion

The commission reviewed their discussion of increasing the

Wish List

of purchases for our parks and programs

Events

Clean up day- Clean up day is for the roads. Carol Buffithus and Hannah are coordinating to make this work. Lyman is donating donuts for our volunteers when they arrive at Peckham.

Facility Captains checkup / Park Updates

Peckham: Brian mentioned that a woodpecker is starting to damage a support arm of the pavilion. Hannah and Brian have also been working together because many of the

light bulbs on the scoreboard at Peckham are out. Brian got a quote for \$1,100 to change all the bulbs by a licensed electrician. The commission unanimously agreed to fix that and get that done.

Beseck Beach: Wesleyan crew using the facilities at the moment,

Dog park: More dog poop bags.

Dino Park: Nothing to report

Programs updates

Current: Men's basketball, After School Sports, Indoor Pickleball at Brewster, Zumba, Table Tennis

Upcoming: Youth golf, Summer Tennis, Pickleball clinics, summer camp

Pavilion rental suggestions

Security deposit and rental prices were discussed. Hannah explained that the process for renting and executing the pavilion rental is extensive and is a very affordable option. Hannah would also like to remove the security deposit as it adds an extra step to the rental agreement and process. The commission agreed to raise the cost for people renting. Kitchen and bathrooms will be raised from \$75 - \$100 for a resident and doubled to \$200 for an out of town resident. The commission also discussed and agreed to move the rental timing from 3 to 5 hours per rental with one rental per day. The commission had a discussion about requiring insurance for the rental. The commission came to a consensus that if the kitchen is being rented insurance must be supplied by the person renting.

Wish Lists

na

New business

Trolley Trail at Peckham recommendations.

Hannah explained that the town tree warden, Bruce Vilwock, believes that the town's trolley trail is unsafe in its current condition and should need to be closed down ASAP. The trail has 30 dead trees. The town will need to rectify it. This trail is technically not within the Park and Recreation jurisdiction but does belong to the conservation commission. Chris and Brian will discuss this issue with Bruce and the Conservation Commission and report with an update at the June meeting.

Beach Passes

The commission discussed the current rules and cost of the pass. The passes will be \$25 for family households or free for senior households that are 62+. The commission discussed the potential of Airbnb rentals and what to charge these people. The commission determined that the cost would be \$100

Motion to institute an Airbnb summer pass to Lake Beseck Beach for that people who have registered their property as an Airbnb pass for a cost of \$100 which can be used for their temporary rental address.

By Christopher Hurlbert. Seconded by Ali Sinicrope

Vote: Unanimous

Motion Carried

Permits

Roslyn Thomas: Pavilion and Bathrooms APPROVED

Cathy Barra: June 4th. Kitchen, Bathrooms, pavilion APPROVED

Perrotti: June 5th. Kitchen, bathrooms, pavilion APPROVED

Troop 33: June 29th. Kitchen, Bathroom, Pavilion APPROVED

Looking ahead

There will be a tree assessment and inspection. A playground inspection will also be had.

Meeting Adjourn at

Motion to adjourn at 8:06

Motion Made by Chris Hurlbert. Second by Frank Wolak

Vote: Unanimous

Motion Carried

Respectfully Submitted on 6/2/2022 by Hannah Malcolm

Approved By Commission on 6/2/2022